

**Mayor**  
Ray Bourque  
mayorbourque@broussardla.com  
www.cityofbroussard.com



**Council:**  
Angel Racca - District I  
David M. Bonin - District II  
Jesse Regan - District III  
Heather Girouard - District IV  
David Forbes - District V  
Kody Allen - District VI  
Jeff Delahoussaye - At Large

**AGENDA FOR THE  
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
OF THE CITY OF BROUSSARD, LA HELD ON  
TUESDAY, April 22, 2025 AT 6:00 P.M. AT  
416 EAST MAIN STREET, COUNCIL CHAMBERS**

**Meetings are streamed live. Please visit our website at  
<https://www.cityofbroussard.com/government/city-council>  
to obtain access to our live meetings.**

**1. OPENING**

- 1.1 Pledge of Allegiance
- 1.2 Invocation done by Pastor Moak

**2. MINUTES**

- 2.1 Acceptance of Minutes of the April 8, 2025 Meeting

**3. FINANCIAL REPORT**

- 3.1 Approval of the January 2025 financial report

#### 4. OTHER BUSINESS

Ben Theriot

- 4.1 Condemnation  
128 Knight Street

Mayor Bourque/Millicent Norbert

- 4.2 Approve Proclamation declaring May 11 – 17, 2025 as International Economic Development Council Week

Mayor Bourque

- 4.3 Approval to re-schedule the City Council Meeting on Tuesday, June 10, 2025 to Monday, June 9, 2025 and to cancel the second meeting on Tuesday, June 24, 2025

#### 5. RESOLUTIONS

Mayor Bourque/Daniel Hutchinson

- 5.1 Resolution #833-25  
Approving and awarding the bid for the South Eola Road Lift Station subject to DEQ approval

Mel Bertrand

- 5.2. Resolution #834-25  
A resolution abandoning the existing access easement belonging to OEG Offshore

#### 6. ORDINANCES FOR ADOPTION

Mayor Bourque/Gerald deLaunay

- 6.1 Ordinance #25-825  
An ordinance amending the zoning ordinance by adding the following maps:  
**MAP D-9** of property to be rezoned from CC- Community Commercial to R3- Multi-Family Residential. Portions of Albertson Parkway, Louisiana Highway 89 – Youngsville Highway, and Carlo Listi Drive;  
**MAP G-9** of property to be rezoned from LI- Light Industrial to CC- Community Commercial, Portions of La Flamme Road and St. Nazaire Road;

#### 7. ADJOURNMENT

**MINUTES OF THE  
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
OF THE CITY OF BROUSSARD, LA  
on Tuesday, April 8, 2025  
AT 6:00 P.M. AT 414 EAST MAIN STREET, COUNCIL CHAMBERS**

- Present:** Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilwoman Heather Girouard (District 4), Councilman David Forbes (District 5)
- Staff:** Tina Emert (City Clerk/Director of Administrative Services), Kelli Miguez (Deputy City Clerk/Administrator of Utility Operations), Graham Beduze (Chief Administrative Officer), Mark Rigby (Communications Coordinator), Millicent Norbert (Director of Tourism), Mel Bertrand (City Manager/Director of Public Works), Jamison Abshire (Director of Parks and Recreation), Gerald deLaunay (City Attorney), Ben Theriot (Code Enforcement Officer) Walter Comeaux (Engineer) Justin Denais (Deputy Fire Chief), Chief Vance Olivier (Police Chief), Tony Ashy (Assistant Police Chief)
- Absent:** Cristen Thibodeaux (Finance Manager), Councilman Jeff Delahoussaye (At Large) Councilman Kody Allen (District 6), Gwen Broussard (Executive Asst to the Mayor's Office)

**1. OPENING**

- 1.1 Pledge of Allegiance led by Commander Jim Weber
- 1.2 Invocation done by Chaplain Roy Pearrow

**2. MINUTES**

- 2.1 Acceptance of Minutes of March 25, 2025, Regular Meeting  
Motion by Councilwoman Girouard  
Second by Councilman Regan  
Discussion: No public comment  
Final Resolution: Motion Approved

**YEAS:** District 1 - Angel Racca  
District 2 - David Bonin  
District 3 - Jesse Regan  
District 4 - Heather Girouard  
District 5 - David Forbes

**ABSENT:** District 6 - Kody Allen  
At Large - Jeff Delahoussaye

### 3. OTHER BUSINESS

#### 3.2 Mr. Jim Weber with the Acadian Veterans Honor Guard

Mr. Weber expressed gratitude and heartfelt thanks to the city for providing a location for them to experience a secure office area and a place to store their bus. Commander Jim Weber-USMC Vet introduced the members of the Acadian Veterans Honor Guard who were present at tonight's meeting and are as follows: Chaplain Roy Pearrow USAF Vet; Adam Mouton-Senior Founding Member USA Vet; Fred Aucoin-Quartermaster USN Vet; Kari Gachassin-Finance Officer USN Vet; Barry Dufour-Adjutant USAF Vet; Glenn Lambert-Tech Officer USA Vet; Hank Breaux-Vice-Commander USN Vet. Mr. Weber went on to explain their duties of handling funerals, flag presentations and military honors. Their main objective is to serve South Louisiana Acadiana area veterans in their needs as the final close out for their lives, Mayor Bourque stated how proud the city is to partner with the Veterans Honor Guard, providing them with three offices in a building that became available after the police department moved to a new facility. The council's conservative budget management has enabled this partnership. The Honor Guard will continue flying their flag at this building along with other duties such as performing the 21-gun salute at veteran funerals, contributing significantly to the local community. The mayor expressed pride in their presence and took a photo with the Honor Guard and council members.

### 4. RESOLUTIONS

#### 4.2 Resolution #832-25

A resolution declaring property as salvage and authorizing disposition

Motion by Councilman Forbes

Second by Councilwoman Girouard

Discussion: Mayor Bourque mentioned that photos are included in the council's packet. The Police, fire, and maintenance departments have moved to a new facility, which came with a lot of furniture. Staff selected the best pieces, leaving behind items that are either unusable or damaged. The city wants to classify these leftover items as salvage to offer them to other communities in need, pending council approval. Some items are junk and need to be discarded, but others can be repurposed.

Final Resolution: Motion Approved

YEAS:	District 1 -	Angel Racca
	District 2 -	David Bonin
	District 3 -	Jesse Regan
	District 4 -	Heather Girouard
	District 5 -	David Forbes
ABSENT:	District 6 -	Kody Allen
	At Large -	Jeff Delahoussaye

**5. ORDINANCES FOR INTRODUCTION**

**5.1 Ordinance #25-825**

An ordinance amending the zoning ordinance by adding the following maps:  
**MAP D-9** of property to be rezoned from CC- Community Commercial to R3- Multi-Family Residential. Portions of Albertson Parkway, Louisiana Highway 89 –Youngsville Highway, and Carlo Listi Drive.

**MAP G-9** of property to be rezoned from LI- Light Industrial to CC- Community Commercial, Portions of La Flamme Road and St. Nazaire Road

Motion by Councilman Bonin

Second by Councilwoman Racca

Discussion: The items were discussed at the zoning and planning meeting, which recommended approval. Maps are included in the council's packets. The mayor offered to answer any questions, noting that Gerald and Walter are familiar with the topic.

Final Resolution: Motion Approved

YEAS:	District 1 -	Angel Racca
	District 2 -	David Bonin
	District 3 -	Jesse Regan
	District 4 -	Heather Girouard
	District 5 -	David Forbes
ABSENT:	District 6 -	Kody Allen
	At Large -	Jeff Delahoussaye

**6. ORDINANCES FOR ADOPTION**

**6.1 Ordinance #25-823**

An ordinance amending the subdivision regulations restrictions

Motion by Councilman Bonin

Second by Councilwomen Girouard

Discussion: Mayor Bourque stated amending this ordinance will make changes to properties affected by residential, light industrial and industrial use to protect the integrity of these types of properties.

Final Resolution: Motion Approved

YEAS:	District 1 -	Angel Racca
	District 2 -	David Bonin
	District 3 -	Jesse Regan
	District 4 -	Heather Girouard
	District 5 -	David Forbes
ABSENT:	District 6 -	Kody Allen
	At Large -	Jeff Delahoussaye

6.2 Ordinance #25-824

An ordinance amending the zoning ordinance for property located on Albertson Parkway and Burlington Northern Railroad, from Multi Family Residential to Community Commercial

Motion by Councilwoman Racca

Second by Councilwoman Girouard

Discussion: No public comment

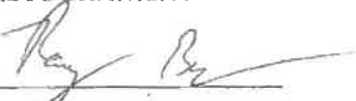
Final Resolution: Motion Approved

YEAS:	District 1 -	Angel Racca
	District 2 -	David Bonin
	District 3 -	Jesse Regan
	District 4 -	Heather Girouard
	District 5 -	David Forbes
ABSENT:	District 6 -	Kody Allen
	At Large -	Jeff Delahoussaye

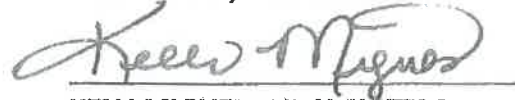
The mayor invited everyone to the Beau Soleil Festival at Arceneaux Park on Saturday, April 12<sup>th</sup>, from 11 AM to 2 PM. The event will feature an Easter Egg hunt, music and kid-friendly activities.

Police Chief Vance Olivier announced on May 18<sup>th</sup>, there will be a po-boy sale to raise funds for a police officer's wife who was recently diagnosed with cancer. The fundraiser aims to help offset the family's expenses. Po-boys will be sold by ticket and distributed at City Hall from 10 AM to 2 PM. Any support for the family would be greatly appreciated.

7 ADJOURNMENT

  
MAYOR RAY BOURQUE

  
TINA EMERT, CITY CLERK

  
KELLI MIGUES, DEPUTY CITY CLERK

**Rodney L. Richard**  
**Building Code Inspection Service L.L.C.**  
ICC Certified Building Official  
Certification Number 5253431-CB  
Louisiana State Uniform Construction Code  
Certified Third Party Provider  
Registration Number U00437  
Rodney@bcisla.com  
337-886-6069

To: Mayor Ray Bourque  
Broussard City Council

CC: Attorney Att. Law  
Tina Emert, City Clerk

DATE: 1<sup>st</sup> Inspection November 15<sup>th</sup>, 2024 2<sup>nd</sup> Inspection March 27<sup>th</sup>, 2025

Re: Inspection of property at: 128 Knight St. Broussard, LA 70518  
Parcel number: 6072766  
Property owner: Green Mayola / Joseph Williams H (Estate)  
Owner's address: 113 McNary St. Broussard, LA 70518-4834

Pursuant to my appointment as inspector of properties for potential condemnation and demolition, I made a personal inspection of the property stated above on November 15, 2024 and March 27 2025 after having received a number of complaints from the citizens of the City of Broussard Community. The property is in need of major repair and has been found to be in a dilapidated and dangerous condition, which endangers the public welfare. Based on these observations, I recommend that this property be condemned and demolished.

**Update March 27, 2025: Pictures were taken from inside the dwelling. It appears the home is abandoned and is shown to have major structural damage to the roof from fallen tree.**

Sincerely,



Rodney L. Richard, C.B.O.  
Building Code Inspection Service L.L.C.

**Rodney L. Richard**  
Certified Building Official  
ICC Certificate #5253431-CB  
Building Plans Examiner  
ICC Certificate #5253431-B3  
Louisiana Registered Third Party Inspector

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100 Sis Lane Carencro, LA 70520 E-mail: Rodney@bcisla.com  
Phone: (337)886-6069 Mobile: (337)288-4835

Date and Time Inspected: November 15, 2024 and March 27, 2025

Owner: Green Mayola / Joseph Williams H (Estate)

Location of Inspection: 128 Knight St. Broussard, LA 70518

Type of Inspection: General

**BUILDING INFORMATION:**

Group- Single family

Type of Construction- VB

Using the 2021 International Property Maintenance Code Book, I find the following conditions exist:

**102.3 Application of other codes.** Repairs, additions or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the International Building Code, International Existing Building Code, International Energy Conservation Code, International Fire Code, International Fuel Gas Code, International Mechanical Code, International Residential Code, International Plumbing Code and NFPA 70. Nothing in this code shall be construed to cancel, modify or set aside any provision of the International Zoning Code.

**102.5 Workmanship.** Repairs, maintenance work, alterations or installations which are caused directly or indirectly by the enforcement of this code shall be executed and installed in a workmanlike manner and installed in accordance with the manufacturer's instructions.

**UNSAFE STRUCTURES AND EQUIPMENT**

**111.1 Unsafe conditions.** When a structure or equipment is found by the code official to be unsafe, or when a structure is found unfit for human occupancy, or is found unlawful, such structure shall be condemned pursuant to the provisions of this code.

**111.1.1 Unsafe structures.** An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

**111.1.3 Structure unfit for human occupancy.** A structure is unfit for human occupancy whenever the code official finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.

**111.1.5 Dangerous structure or premises.** For the purpose of this code, any structure or premises that has any or all of the conditions or defects described as follows shall be considered to be dangerous:

1. The building or structure, or any portion thereof, is clearly unsafe for its use and occupancy.
2. A building or structure, used or intended to be used for dwelling purposes, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangement, inadequate light, ventilation, mechanical or plumbing system, or otherwise, is determined by the code official to be insanitary, unfit for human habitation or in such a condition that is likely to cause sickness or disease.

**111.6 Transfer of ownership.** It shall be unlawful for the owner of any dwelling unit or structure who has received a compliance order or upon whom a notice of violation has been served to sell, transfer, mortgage, lease or otherwise dispose of such dwelling unit or structure to another until the provisions of the compliance order or notice of violation have been complied with, or until such owner or the owner's authorized agent shall first furnish the grantee, transferee, mortgagee or lessee a true copy of any compliance order or notice of violation issued by the code official and shall furnish to the code official a signed and notarized statement from the grantee, transferee, mortgagee or lessee, acknowledging the receipt of such compliance order or notice of violation and fully accepting the responsibility without condition for making the corrections or repairs required by such compliance order or notice of violation.

## **DEMOLITION**

**113.1 General.** The code official shall order the owner or owner's authorized agent of any premises upon which is located any structure, which in the code official's or owner's authorized agent's judgment after review is so deteriorated or dilapidated or has become so out of repair as to be dangerous, unsafe, insanitary or otherwise unfit for human habitation or occupancy, and such that it is unreasonable to repair the structure, to demolish and remove such structure.

**301.3 Vacant structures and land.** All vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.

**302.4 Weeds.** All premises and exterior property shall be maintained free from weeds or plant growth in excess of 24 inches in Broussard. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.

Upon failure of the owner or agent having charge of a property to cut and destroy weeds after service of a notice of violation, they shall be subject to prosecution in accordance with Section 106.3 and as prescribed by the authority having jurisdiction. Upon failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property in violation and cut and destroy the weeds growing thereon, and the costs of such removal shall be paid by the owner or agent responsible for the property.

**302.7 Accessory structures.** All accessory structures, including detached garages, fences and walls, shall be maintained structurally sound and in good repair.

## **EXTERIOR STRUCTURES**

**304.1 General.** The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.

**304.1.1 Unsafe conditions.** The following conditions shall be determined as unsafe and shall be repaired or replaced to comply with the International Building Code or the International Existing Building Code as required for existing buildings:

1. Siding joints including joints between the building envelope and the perimeter of windows and doors are not maintained, weather resistant or water tight;
2. Structural members that have evidence of deterioration or that are not capable of safely supporting all nominal loads and load effects;
3. Roofing or roofing components that have defects that admit rain, roof surfaces with inadequate drainage, or any portion of the roof framing that is not in good repair with signs of deterioration, fatigue or without proper anchorage and incapable of supporting all nominal loads and resisting all load effects;

**304.2 Protective treatment.** All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches and fences, shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints, as well as those between the building envelope and the perimeter of windows, doors and shall be maintained weather resistant and water tight.

**304.4 Structural members.** All structural members shall be maintained free from deterioration, and shall be capable of safely supporting the imposed dead and live loads.

**304.6 Exterior walls.** All exterior walls shall be free from holes, breaks, and loose or rotting materials; and maintained weatherproof and properly surface coated where required to prevent deterioration.

**304.7 Roofs and drainage.** The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or deterioration in the walls or interior portion of the structure.

**304.13 Window and door frames.** Every window, door and frame shall be kept in sound condition, good repair and weather tight.

**304.13.2 Openable windows.** Every window, other than a fixed window, shall be easily openable and capable of being held in position by window hardware.

#### **RUBBISH**

**308.1 Accumulation of rubbish.** All exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish.

#### **ELECTRICAL FACILITIES**

**604.3.1.1 Electrical equipment.** Electrical distribution equipment, motor circuits, power equipment, transformers, wire, cable, flexible cords, wiring devices, ground fault circuit interrupters, surge protectors, molded case circuit breakers, low-voltage fuses, luminaires, ballasts, motors and electronic control, signaling and communication equipment that have been exposed to water shall be replaced in accordance with the provisions of the International Building Code.

#### **ADDITIONAL REQUIREMENTS**

**Purchase of proper permits from the City of Broussard, La. is required.**

If there are any further questions or we can be of further assistance, please contact this office at your earliest convenience.

Sincerely,



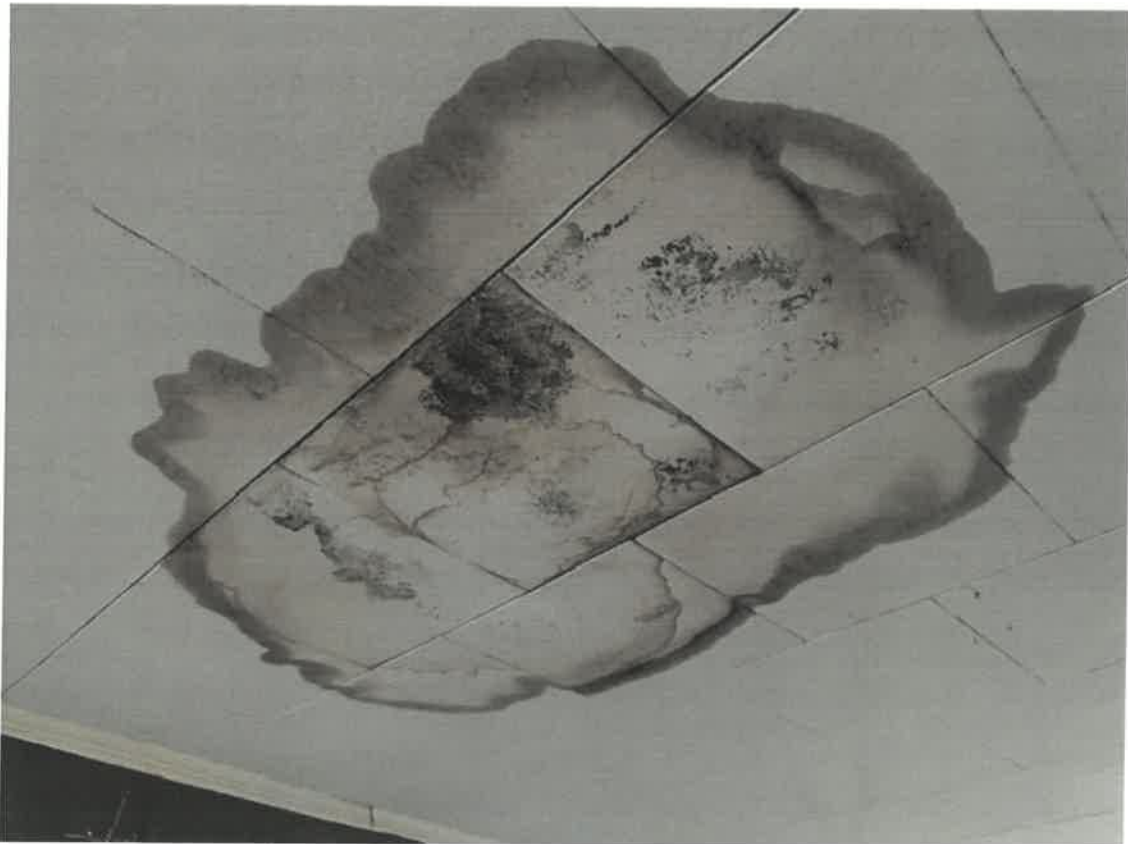
Rodney L. Richard, C.B.O.







Picture taken March 27, 2025: Picture of dwelling while entering front door. Home appears to be abandoned due to structural roofing damage from fallen tree.



Picture taken March 27, 2025: Discoloration noted in ceiling tile appears to be cause by roof damage from fallen tree(s).



Picture taken March 27, 2025: Roof sheathing / material shown to have discoloration from water damage. This could lead to structural instability in roof system. (Kitchen)



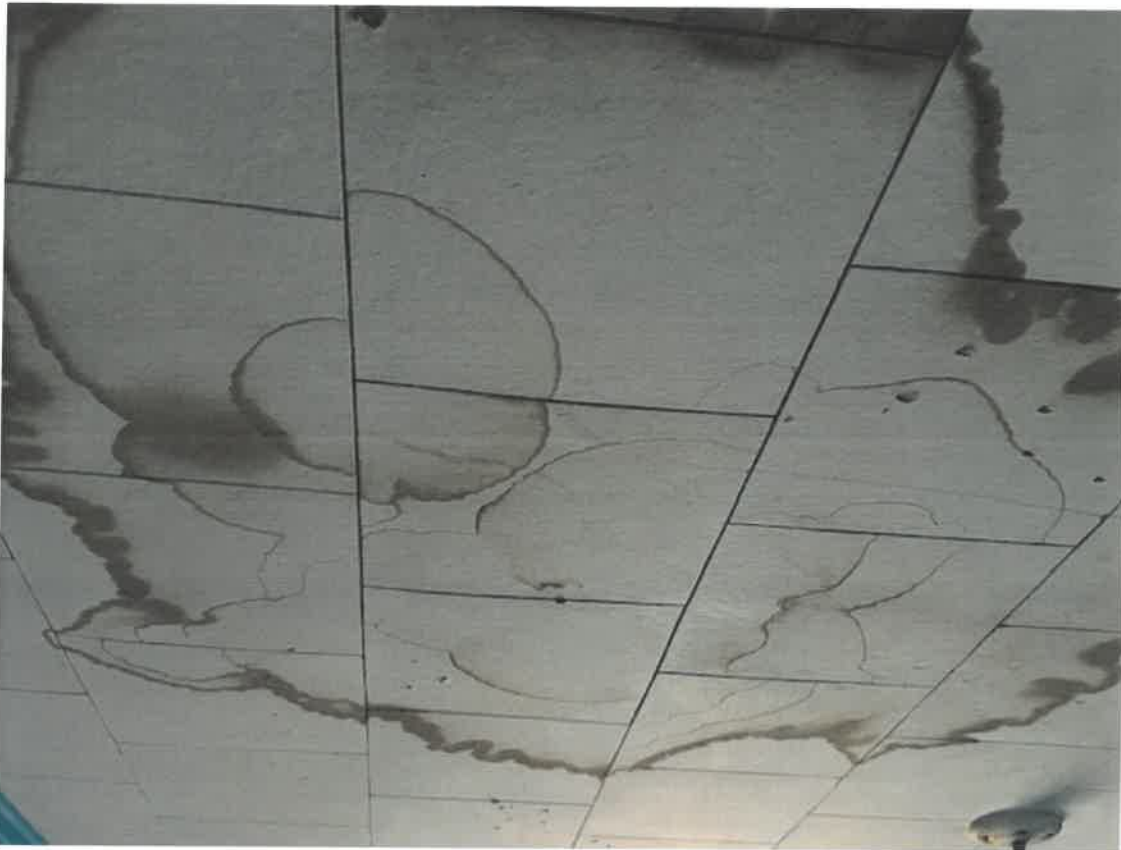
Picture taken March 27, 2025: Fan shown to be in dilapidated condition due to amount of moisture in dwelling from apparent roof damage.



Picture taken March 27, 2025: Roof sheathing / material shown to have discoloration from water damage. This could lead to structural instability in roof system. (Kitchen)



Picture taken March 27, 2025: Light showing through roof system due to damage from fallen tree.



Picture taken March 27, 2025: Discoloration noted in ceiling tile appears to be cause by roof damage from fallen tree(s).



Picture taken March 27, 2025: Roof sheathing / material shown to have discoloration from water damage. This could lead to structural instability in roof system. This is in one of the bedrooms.



Picture taken March 27, 2025: Ceiling material shown to have fallen on ground from apparent roof damage.



Picture taken March 27, 2025: Roof sheathing / material shown to have discoloration from water damage. This could lead to structural instability in roof system. This is in one of the bedrooms.



Picture taken March 27, 2025: Discoloration noted in ceiling tile appears to be cause by roof damage from fallen tree(s).



Picture taken November 15, 2024: Front view of property, overgrown with foliage causing blighting.



Picture taken November 15, 2024: Portions of roof boxing and fascia rotten and falling away.



Picture taken November 15, 2024: Car parked in car porch.



Picture taken November 15, 2024: Portions of roof covered with tarp due to tree damage to roof, large limbs remain on roof and property is overgrown with fallen limbs and foliage causing blighting and creating habitat for pests and vermin, roof damage is allowing moisture to enter structure leading to further deterioration.



Picture taken November 15, 2024: Portions of roof covered with tarp due to tree damage to roof, large limbs remain on roof and property is overgrown with fallen limbs and foliage causing blighting and creating habitat for pests and vermin, roof damage is allowing moisture to enter structure leading to further deterioration.



Picture taken November 15, 2024: Portions of roof covered with tarp due to tree damage to roof, large limbs remain on roof and property is overgrown with fallen limbs and foliage causing blighting and creating habitat for pests and vermin, roof damage is allowing moisture to enter structure leading to further deterioration, portions of roof rotten and falling away.



Picture taken November 15, 2024: Roof heavily damaged, open to air allowing moisture, pests and vermin to enter structure leading to further damage.



Picture taken November 15, 2024: Large limbs remain on roof and property is overgrown with fallen limbs and foliage causing blighting and creating habitat for pests and vermin, roof damage is allowing moisture to enter structure leading to further deterioration, portions of roof rotten and falling away.



Picture taken November 15, 2024: Roof heavily damaged, open to air allowing moisture, pests and vermin to enter structure leading to further damage.



Picture taken November 15, 2024: Property has large piles of downed trees causing blighting and creating habitat for pests and vermin.



Picture taken November 15, 2024: Property has large piles of downed trees causing blighting and creating habitat for pests and vermin, accessory structure is not maintained.



Picture taken November 15, 2024: Property has piles of downed trees causing blighting and creating habitat for pests and vermin, roof heavily damaged and falling away, open to the environment allowing moisture to enter and deteriorate interior of structure.



Picture taken November 15, 2024: Roof heavily damaged and falling away, open to the environment allowing moisture to enter and deteriorate interior of structure.



Picture taken November 15, 2024: Overhead power line on ground.



Picture taken November 15, 2024: Wiring running side of structure, roof heavily damaged and falling away, open to the environment allowing moisture to enter and deteriorate interior of structure, rubbish and debris causing blighting.



**PROCLAMATION  
ECONOMIC DEVELOPMENT WEEK  
MAY 11-17, 2025**

**WHEREAS**, the International Economic Development Council (IEDC) is the largest professional economic development organization dedicated to serving economic developers; and

**WHEREAS**, the International Economic Development Council provides leadership and excellence in economic development for communities, members, and partners through conferences, training courses, advisory services and research, in-depth publications, public policy advocacy, and initiatives such as the Accredited Economic Development Organization program, the Certified Economic Developer designation, and the Entrepreneurship Development Professional; and

**WHEREAS**, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and

**WHEREAS**, the Lafayette Economic Development Authority (LEDA) is a proud and active member of IEDC engaging in best practices led by IEDC and having two IEDC certified economic developers on staff; and

**WHEREAS**, LEDA has received three IEDC Gold Awards for its creative business retention, workforce development, and entrepreneurship initiatives and a Silver Award for its re-entry workforce development efforts; and

**WHEREAS**, the mission of the Lafayette Economic Development Authority (LEDA) is to catalyze job growth and capital investments that will lead to a strong and diversified economy, equitable access to economic opportunity, and an excellent quality of life in Lafayette Parish; and

**WHEREAS**, LEDA creates innovative collaborations between business, government, educational institutions, and workforce development organizations to produce a rich network of support that fuels progress; and

**WHEREAS**, LEDA provides resources and guidance to support businesses as they make decisions to start, expand or relocate to Lafayette Parish; and

**WHEREAS**, LEDA engages in the best practices in business retention and expansion, business attraction, workforce development and talent attraction, by fostering entrepreneurship and small business development, by curating a positive business climate, and by engaging in efforts to enhance quality of life in the parish.

**NOW THEREFORE BE IT RESOLVED**, that the City of Broussard, Louisiana, recognizes the week of May 11 through May 17, 2025, as Economic Development Week, and reminds individuals of the importance of this community celebration of the practice of economic development which supports expanding business and career opportunities and making lives better.

**SIGNED AND SEALED** this 22<sup>nd</sup> day of April 2025.

\_\_\_\_\_  
**MAYOR RAY BOURQUE – CITY OF BROUSSARD, LA**

**RESOLUTION NO. 833-25**

**A RESOLUTION OF THE CITY COUNCIL**  
**ACCEPTING THE LOWEST RESPONSIVE BID FOR**  
**SOUTH EOLA ROAD LIFT STATION**

**WHEREAS**, the City of Broussard, Louisiana requested bids for construction of the South Eola Road Lift Station; and

**WHEREAS**, the project engineer for the City of Broussard, Louisiana, has recommended that the lowest responsive bid be accepted; and

**WHEREAS**, the City must obtain DEQ approval before the contract can be awarded.

**THEREFORE, BE IT RESOLVED** by the City Council of the City of Broussard, that a bid documents package and any additional documentation the is required be submitted to the Department of Environmental Quality (DEQ) for approval; and

**BE IT FURTHER RESOLVED** that conditioned upon approval by DEQ, the lowest responsive bid of Construction Site Specialties, LLC in the amount of \$1,349,647.60 be and is hereby approved for acceptance; and

**BE IT FURTHER RESOLVED** that the Mayor of the City of Broussard, or his designee is authorized to approve such additions or deletions as he deems appropriate, and is further authorized to take further necessary action to proceed with the project, including negotiation and execution of contracts, agreements, and other documents for the completion of said project.

And this Resolution was submitted to a vote on the 22<sup>nd</sup> day of April, 2025, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Resolution was declared adopted this, the 22<sup>nd</sup> day of April, 2025.

\_\_\_\_\_  
RAY BOURQUE, Mayor

\_\_\_\_\_  
TINA EMERT, City Clerk

**CERTIFICATION**

I, TINA EMERT, the duly qualified and appointed Clerk of the City of Broussard, State of Louisiana do hereby certify that the above and foregoing Resolution is a true and correct copy from the minutes of the regular meeting of the Mayor and City Council of the City of Broussard, Louisiana, held on the 22<sup>nd</sup> day of April, 2025.

THUS DONE AND SIGNED in Broussard, Louisiana, on this the \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
TINA EMERT  
City Clerk, City of Broussard



**COMEAX**  
ENGINEERING & CONSULTING

P.O. Box 452  
601 East Second Street  
Broussard, Louisiana 70518

Phone: (337) 837-2210  
Fax: (337) 837-2217

Email: [cec@comeauxengineering.com](mailto:cec@comeauxengineering.com)  
Walter S. Comeaux, III, P.E., P.L.S.  
Daniel R. Hutchinson, P.E.  
Mallory Comeaux Hutchinson, P.E.  
Walter S. Comeaux IV, P.E., L.S.I.  
Trevor Evans P.L.S.  
Grayson Simon, E.I.

April 15, 2025

Hon. Ray Bourque, Mayor  
City of Broussard  
310 East Main Street  
Broussard, Louisiana 70518

Re: City of Broussard  
South Eola Lift Station & Force Main Upgrade  
2019046

Dear Mayor Bourque:

On April 9, 2025, bids were opened for the above referenced project with four (4) companies responding to the Advertisement for Bids. One bid from La Contracting Enterprise, LLC did not include the entire Louisiana Uniform Public Work Bid Form and therefore this bid was rejected.

Our office has examined the bids (refer to the attached Bid Tabulation) and determined that the lowest responsible bidder is Construction Site Specialties, LLC with a bid of \$1,349,647.60

It is our recommendation that the project be awarded to Construction Site Specialties, LLC. in accordance with State Bid Law.

Should you have any questions regarding this matter please do not hesitate to contact our office.

Sincerely,

Daniel Hutchinson, PE  
Comeaux Engineering & Consulting, APC

**BID TABULATION**  
**CITY OF BROUSSARD**  
**SOUTH EOLA LIFT STATION & FORCE MAIN UPGRADE**  
**PROJECT NUMBER 2019046**

ITEM NUMBER	DESCRIPTION	QUANTITY	BID UNIT	Construction Site Specialties 1807 W Gloria Switch Rd Carencro, LA 70520 License # 55275		E.B. Feucht & Sons, LLC 3974 Highway 190 Eunice, LA 70535 License # 5173		Southern Constructors 6313 Hwy 90 E New Iberia, LA 70560 License # 54206	
				UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	Furnish & Install A Fully Operational Duplex Lift Station (including an 8' wooden fence with 14' double swing gate)	1 LS	/ LS	\$478,880.00	\$478,880.00	\$710,000.00	\$710,000.00	\$730,000.00	\$730,000.00
2	Req'd Decommission Existing South Eola Lift Station W/ All Associated Labor	1 LS	/ LS	\$37,550.00	\$37,550.00	\$31,000.00	\$31,000.00	\$30,000.00	\$30,000.00
3	Furnish & Install 14" HDPE (DIPS-SDR 11) Sewer Force Main By Means of Open Cut	139 LF	/ LF	\$109.50	\$15,220.50	\$150.00	\$20,850.00	\$96.00	\$13,344.00
4	Furnish & Install 14" HDPE (DIPS-SDR 11) Sewer Force Main By Means of Jack & Bore	643 LF	/ LF	\$86.50	\$558,184.50	\$157.00	\$1,013,121.00	\$95.00	\$613,035.00
5	Furnish & Install 12" PVC Sewer Force Main	2319 LF	/ LF	\$47.40	\$109,920.60	\$68.00	\$157,692.00	\$65.00	\$150,735.00
6	Furnish & Install 12" PPVC Sewer Force Main By Means of Jack & Bore	60 LF	/ LF	\$351.50	\$21,090.00	\$313.00	\$18,780.00	\$300.00	\$18,000.00
7	Furnish & Install 24" DI Sanitary Sewer Pipe, 20' Cut	10 LF	/ LF	\$522.65	\$5,226.50	\$1,500.00	\$15,000.00	\$1,000.00	\$10,000.00
8	Req'd Tie Into Exist Wet Well	1 EA	/ EA	\$22,349.00	\$22,349.00	\$12,000.00	\$12,000.00	\$3,000.00	\$3,000.00
9	Furnish & Install 14" Electromagnetic Flow Meter & Flow Meter Box as Detailed	1 LS	/ LS	\$25,653.00	\$25,653.00	\$27,000.00	\$27,000.00	\$30,000.00	\$30,000.00
10	Req'd Tie Into Existing Sewer Bar Screen @ Existing Invert Elevation	1 EA	/ EA	\$2,500.00	\$2,500.00	\$11,000.00	\$11,000.00	\$3,000.00	\$3,000.00
11	Req'd Plug Exist. S. Eola 8" PVC Sewer Discharge in Bar Screen	1 EA	/ EA	\$1,428.00	\$1,428.00	\$3,500.00	\$3,500.00	\$3,000.00	\$3,000.00
12	Furnish & Install Air Release Valve Assembly	5 EA	/ EA	\$5,524.10	** \$27,620.50	\$8,100.00	\$40,500.00	\$8,500.00	\$42,500.00
13	Furnish & Install 6" Limestone Drive w/ Geotextile Fabric	50 SY	/ SY	\$95.50	\$4,775.00	\$117.00	\$5,850.00	\$60.00	\$3,000.00
14	Limestone (LYM)	200 CY	/ CY	\$178.75	\$35,750.00	\$129.00	\$25,800.00	\$100.00	\$20,000.00
15	Furnish & Install CWSRF Project Sign	1 LS	/ LS	\$3,500.00	\$3,500.00	\$1,600.00	\$1,600.00	\$3,000.00	\$3,000.00
<b>BID FORM TOTALS</b>				***	\$1,349,647.60	***	\$2,093,693.00	***	\$1,672,614.00

\*\*On the Louisiana Uniform  
Public Bid Form for  
Construction Site Specialties the  
unit price extension for #12 was  
written for \$27,6520.00  
\*\*\*On the Louisiana Uniform  
Public Bid Form for  
Construction Site Specialties the  
TOTAL BASE BID was written  
for \$1,349,647.10

**RESOLUTION NO. 834-25**

**A RESOLUTION OF THE CITY COUNCIL**

**ABANDONING UTILITY EASEMENT**

**WHEREAS**, pursuant to Act No. 2016-00038875 recorded October 13, 2016, Lynmar III LLC granted an easement and servitude for utility purposes over property as shown in the plat attached to said servitude; and

**WHEREAS**, said servitude is no longer needed for public purposes; and

**WHEREAS**, the property owner has requested that the City abandon the servitude to facilitate development of the property.

**THEREFORE, BE IT RESOLVED** that the City shall abandon the servitude granted in its favor by Lynmar III, LLC by act recorded under entry number 2016-00038875 recorded October 13, 2016, in the conveyance records of Lafayette Parish; and

**BE IT FURTHER RESOLVED** that the Mayor of the City of Broussard is authorized and directed to take such further action as may be necessary to carry out the foregoing resolution, including execution of a formal Act of Abandonment should same be necessary or desirable.

And this Resolution was submitted to a vote on the 22<sup>nd</sup> day of April, 2025, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Resolution was declared adopted this, the 22<sup>nd</sup> day of April, 2025.

\_\_\_\_\_  
RAY BOURQUE, Mayor

\_\_\_\_\_  
TINA EMERT, City Clerk

**CERTIFICATION**

I, TINA EMERT, the duly qualified and appointed Clerk of the City of Broussard, State of Louisiana do hereby certify that the above and foregoing Resolution is a true and correct copy from the minutes of the regular meeting of the Mayor and City Council of the City of Broussard, Louisiana, held on the 22<sup>nd</sup> day of April, 2025.

THUS DONE AND SIGNED in Broussard, Louisiana, on this the \_\_\_\_ day of \_\_\_\_\_, 2025.



LLC

tieme@wing Range

### Lafayette Parish Recording Page

Louis J. Perret  
Clerk of Court  
P.O. Box 2009  
Lafayette, LA 70502-2009  
(337) 291-6400

**First VENDOR**

LYNMAR III LLC

**First VENDEE**

BROUSSARD CITY OF

**Index Type :** CONVEYANCES  
**Type of Document :** SERVITUDE

**File Number :** 2016-00038875

**Recording Pages :** 3

#### Recorded Information

I hereby certify that the attached document was filed for registry and recorded in the Clerk of Court's office for Lafayette Parish, Louisiana

*Louis J Perret*  
Clerk of Court

On (Recorded Date) : 10/13/2016

At (Recorded Time) : 11:25:39AM



Doc ID - 039556320003



COPY  
This is not an original  
document and cannot be  
certified as an original

Servitude

COPY  
This is not an original  
document and cannot be  
certified as an original

From Lynmar III, LLC

To the City of Broussard and/or the public

State of Louisiana  
Parish of Lafayette

BEFORE ME, the undersigned Notary, we the undersigned appeared on the below date, and stated that they are the owners of the property as described per Exhibit "A" attached hereto and made a part hereof;

Further, the grantor herein, does create servitude of utility over and through the grantor's property herein per Exhibit "A", and outlined in red, to the City of Broussard and/or the public;

Further, the grantor herein dedicates a width of thirty feet (30') for the initial construction to revert to a width of fifteen feet (15') after construction, with the right to enter on and to the described property to claim and otherwise maintain, all as indicated per Exhibit "A" and outlined in red.

The City or the public shall at all times maintain the servitude in good order and condition and the owner or his assigns shall not obstruct or interfere with said servitude or right of way, nor will hinder the maintenance of said servitude.

Thus done on this 20th day of Sept 2016 before the undersigned notary and witnesses.

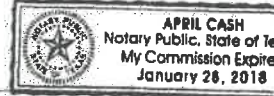
Witness for all:

Owner(s):

[Signature]  
Melissa Kuper

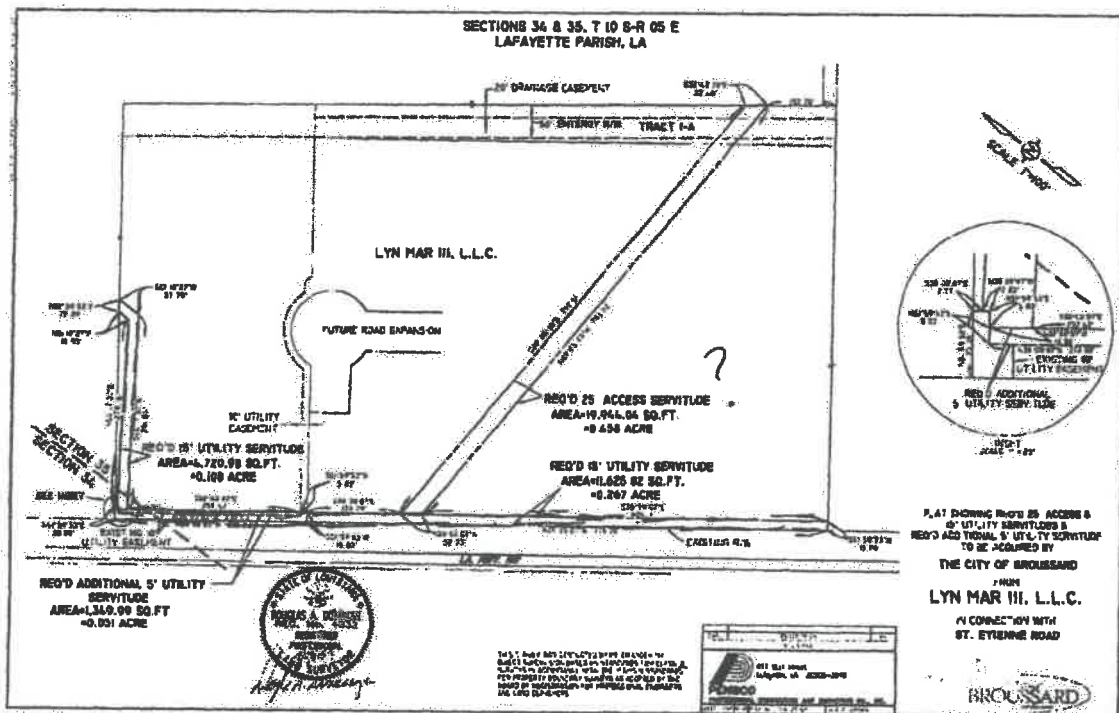
[Signature]  
[Signature]

April Cash (Notary Public)  
Lynwood Mark Franklin



Before the, undersigned Notary Public, personally appeared [Signature] who being by me duly sworn, stated that King Mc Berde & Melissa (he/she) was a witness to the signature of the above Servitude and then he/she/they signed of their free act and deed.

April Cash (witness)  
April Cash (Notary Public)



**ORDINANCE NO.: 25-825**

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,  
LOUISIANA, AMENDING THE ZONING ORDINANCE OF THE CITY OF  
BROUSSARD, LOUISIANA**

The City Council of the City of Broussard, Louisiana, meeting in regular session with a quorum being present on the \_\_\_\_ day of April, 2025, and, after having considered that it would be in the best interest and welfare of the citizens of Broussard, Louisiana, does hereby amend its existing Zoning Ordinance.

**BE IT ORDAINED** that the Zoning Ordinance of the City of Broussard, Louisiana, be amended by adding to “Appendix C – Zoning Maps” the following maps:

**MAP D-9**

of property to be rezoned from CC- Community Commercial to R3- Multi-Family Residential.

Portions of Albertson Parkway, Louisiana Highway 89 – Youngsville Highway, and Carlo Listi Drive;

**MAP G-9**

of property to be rezoned from LI- Light Industrial to CC- Community Commercial.

Portions of La Flamme Road and St.Nazaire Road;

**BE IT FURTHER ORDAINED** that all Ordinances or Resolutions, or parts thereof, in conflict are herewith and hereby repealed.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

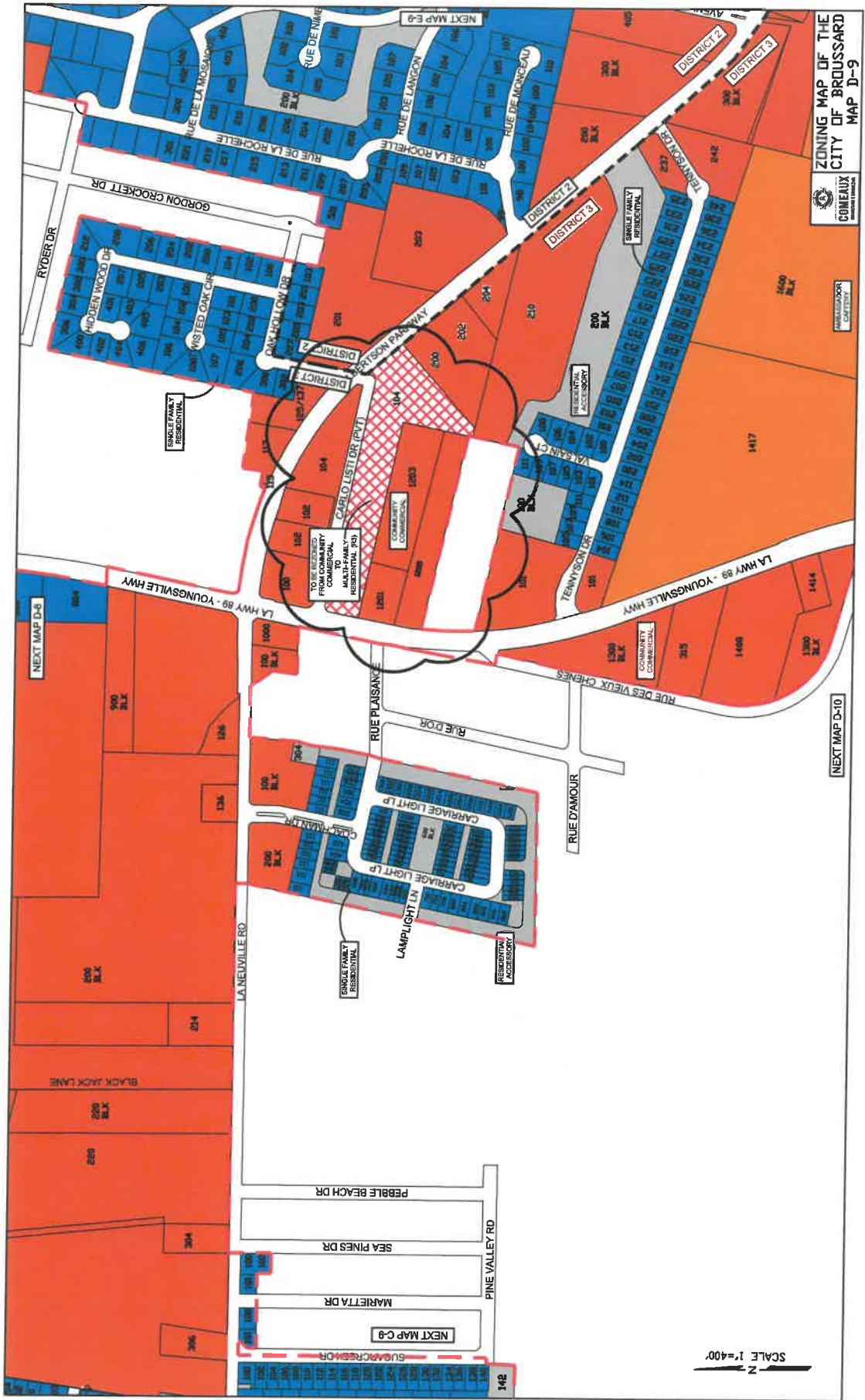
ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this, the \_\_\_\_ day of April, 2025.

\_\_\_\_\_  
TINA EMERT, City Clerk

\_\_\_\_\_  
RAY BOURQUE, Mayor



**ZONING MAP OF THE CITY OF BROUSSARD**  
 MAP D-9  
 COMEAUX CONSULTANTS

SCALE 1"=400'

NEXT MAP C-8

NEXT MAP D-8

NEXT MAP D-10

SINGLE-FAMILY RESIDENTIAL

TO BE REZONED FROM GENERAL RESIDENTIAL TO SINGLE-FAMILY RESIDENTIAL  
 CARLO LISTI DR (PVT)

COMMERCIAL

RESIDENTIAL ACCESSORY

COMMUNITY COMMERCIAL

RESIDENTIAL ACCESSORY

SINGLE-FAMILY RESIDENTIAL

RESIDENTIAL ACCESSORY

SINGLE-FAMILY RESIDENTIAL

COMMUNITY COMMERCIAL

RESIDENTIAL ACCESSORY

SINGLE-FAMILY RESIDENTIAL

RESIDENTIAL ACCESSORY

SINGLE-FAMILY RESIDENTIAL

RESIDENTIAL ACCESSORY

