

**MINUTES OF THE  
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
OF THE CITY OF BROUSSARD, LA  
on Tuesday, April 22, 2025  
AT 6:00 P.M. AT 416 EAST MAIN STREET, COUNCIL CHAMBERS**

**Present:** Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilwoman Heather Girouard (District 4), Councilman David Forbes (District 5), Councilman Kody Allen (District 6), Councilman Jeff Delahoussaye (At Large)

**Staff:** Tina Emert (City Clerk/Director of Administrative Services), Cristen Thibodeaux (Finance Manager), Kelli Miguez (Deputy City Clerk/Administrator of Utility Operations), Graham Beduze (Chief Administrative Officer), Mark Rigsby (Communications Coordinator), Millicent Norbert (Director of Tourism), Mel Bertrand (City Manager/Director of Public Works), Jamison Abshire (Director of Parks and Recreation), Gerald deLaunay (City Attorney), Randy Lasseigne (City Attorney), Walter Comeaux (Engineer), Daniel Hutchinson (Engineer), Chief Vance Olivier (Police Chief), Tony Ashy (Assistant Police Chief), Justin Denais (Deputy Fire Chief) Rodney Richard (Code Enforcement Officer)

**Absent:** Ben Theriot (Code Enforcement Officer), Gwen Broussard (Executive Asst to the Mayor's Office), Councilman Jesse Regan (District 3), Bryan Champagne (Fire Chief)

**1. OPENING**

- 1.1 Pledge of Allegiance
- 1.2 Invocation done by Pastor Moak

**2. MINUTES**

- 2.1 Acceptance of Minutes of April 8, 2025, Regular Meeting  
Motion by Councilman Delahoussaye  
Second by Councilwoman Girouard  
Discussion: No public comment  
Final Resolution: Motion Approved  
YEAS:           District 1 -     Angel Racca  
                  District 2 -     David Bonin  
                  District 4 -     Heather Girouard  
                  District 5 -     David Forbes  
                  District 6 -     Kody Allen  
                  At Large -     Jeff Delahoussaye  
ABSENT:        District 3 -     Jesse Regan

### 3. FINANCIAL REPORT

#### 3.1 Approval of the January 2025 Financial Report

Motion by Councilman Forbes

Second by Councilman Allen

Discussion: Mayor Bourque stated that financials were supplied in the meeting packet. As of January, the budget is 2% over the monthly target, resulting in it being 1% over the budget for the current year. Comparatively, the budget was 3% under the 2024 budget and 1% above the 2023 budget. He welcomed Cristen back from maternity leave, and stated that she will catch up on the budget numbers in the upcoming meetings for council review and approval.

Final Resolution: Motion Approved

YEAS:            District 1 -    Angel Racca  
                     District 2 -    David Bonin  
                     District 4 -    Heather Girouard  
                     District 5 -    David Forbes  
                     District 6 -    Kody Allen  
                     At Large -    Jeff Delahoussaye  
ABSENT:        District 3 -    Jesse Regan

### 4. OTHER BUSINESS

#### 4.1 Condemnation

128 Knight Street

Motion by Councilwoman Girouard

Second by Councilman Allen

Discussion: This is the second time this address has been up for condemnation. On March 18, 2025, the council gave the family 30 extra days to get a contract in place to repair the property. Mr. Rodney Richard the building code inspector provided a report on the exterior and interior of the home and recommended condemning this property.

Final Resolution: Motion Approved

YEAS:            District 1 -    Angel Racca  
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                     District 5 -    David Forbes  
                     District 6 -    Kody Allen  
                     At Large -    Jeff Delahoussaye  
ABSENT:        District 3 -    Jesse Regan

4.2 Approve Proclamation declaring May 11 – 17,2025 as International Economic Development Council Week

Motion by Councilman Delahoussaye

Second by Councilman Bonin

Discussion: Mayor stated that LEDA collaborated with the city to support this proclamation emphasizing the importance of economic development and thought it would be a good idea to put this on the agenda to ask for the council's support, showing strong backing for the initiative.

Final Resolution: Motion Approved

YEAS:            District 1 -    Angel Racca  
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                     District 4 -    Heather Girouard  
                     District 5 -    David Forbes  
                     District 6 -    Kody Allen  
                     At Large -    Jeff Delahoussaye

ABSENT:        District 3 -    Jesse Regan

4.3 Approval to re-schedule the City Council Meeting on Tuesday, June 10, 2025 to Monday, June 9, 2025 and to cancel the second meeting on Tuesday, June 24, 2025

Motion by Councilman Delahoussaye

Second by Councilman Bonin

Discussion: The mayor requested the council's support to reschedule upcoming meetings due to his travel commitments for district meetings. He highlighted the importance of aligning the meeting dates with the budget schedule. The budget will be introduced at the next meeting. Additionally, he reminded everyone that on June 9th, there will be two meetings: the budget hearing at 5 PM, followed by the regular council meeting at 6 PM to approve and adopt the budget.

Final Resolution: Motion Approved

YEAS:            District 1 -    Angel Racca  
                     District 2 -    David Bonin  
                     District 4 -    Heather Girouard  
                     District 5 -    David Forbes  
                     District 6 -    Kody Allen  
                     At Large -    Jeff Delahoussaye

ABSENT:        District 3 -    Jesse Regan

## 5. RESOLUTIONS

### 5.1 Resolution #833-25

Approving and awarding the bid for the South Eola Road Lift Station subject to DEQ approval

Motion by Councilman Delahoussaye

Second by Councilman Forbes

Discussion: Daniel Hutchinson presented and stated that on April 9, 2025, bids were opened, and the lowest bid, which was \$340,000 under budget, came from Construction Site Specialties. The project involves installing a new wet well and a 12-inch force main, while retaining the existing 8-inch force main as a backup. Walter stated that the Eola Lift Station, which serves the old part of town, requires new pumps and an upgrade due to outdated equipment. Mel stated that this upgrade is prioritized over the Broussard St. Lift Station, which has experienced sewer backups, because Broussard St. Lift Station pumps to the South Eola Lift Station.

Final Resolution: Motion Approved

YEAS:            District 1 -    Angel Racca  
                     District 2 -    David Bonin  
                     District 4 -    Heather Girouard  
                     District 5 -    David Forbes  
                     District 6 -    Kody Allen  
                     At Large -    Jeff Delahoussaye

ABSENT:        District 3 -    Jesse Regan

### 5.2. Resolution #834-25

A resolution abandoning the existing access easement belonging to OEG Offshore

Motion by Councilman Delahoussaye

Second by Councilman Forbes

Discussion: Mel highlighted that there is an existing access easement running diagonally through the property to the lift station behind it. Mel mentioned his meeting with Stephen Hebert, who agreed to grant a new easement along the northern border of the property, as indicated on the map for the city to have access to the lift station. This adjustment will free up the necessary space for OEG's operations.

Final Resolution: Motion Approved

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                     District 5 -    David Forbes  
                     District 6 -    Kody Allen  
                     At Large -    Jeff Delahoussaye

ABSENT:        District 3 -    Jesse Regan

**6. ORDINANCES FOR ADOPTION**

**6.1 Ordinance #25-825**

An ordinance amending the zoning ordinance by adding the following maps:

**MAP D-9** of property to be rezoned from CC- Community Commercial to R3- Multi-Family Residential. Portions of Albertson Parkway, Louisiana Highway 89 –Youngsville Highway, and Carlo Listi Drive.

**MAP G-9** of property to be rezoned from LI- Light Industrial to CC- Community Commercial, Portions of La Flamme Road and St. Nazaire Road

Motion by Councilman Bonin

Second by Councilwoman Racca


Discussion: No public comment

Final Resolution: Motion Approved

- YEAS:            District 1 -     Angel Racca
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- ABSENT:        District 3 -     Jesse Regan

Mayor Bourque reminded and invited everyone to the Coffee in Broussard at the Mc Donald’s in Broussard this Friday April 25<sup>th</sup> from 7 AM to 8:30 AM and the SCCA Super Boil World Championship Crawfish Cookoff will be held in Broussard this Friday and Saturday at Arceneaux Park.

**6 ADJOURNMENT**

  
\_\_\_\_\_  
**MAYOR RAY BOURQUE**

  
\_\_\_\_\_  
**TINA EMERT, CITY CLERK**

  
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**KELLI MIGUES, DEPUTY CITY CLERK**

