

Mayor
Ray Bourque
mayorbourque@broussardla.com
www.cityofbroussard.com



Council:
Angel Racca - District I
David M. Bonin - District II
Jesse Regan - District III
Heather Girouard - District IV
David Forbes - District V
Kody Allen - District VI
Jeff Delahoussaye - At Large

**AGENDA FOR THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA HELD ON
TUESDAY, May 27, 2025 AT 6:00 P.M. AT
414 EAST MAIN STREET, COUNCIL CHAMBERS**

**Meetings are streamed live. Please visit our website at
<https://www.cityofbroussard.com/government/city-council>
to obtain access to our live meetings.**

1. OPENING

Mayor Bourque

- 1.1 Pledge of Allegiance
- 1.2 Invocation done by Deacon Jules Breaux with Sacred Heart

2. MINUTES

- 2.1 Acceptance of Minutes of the May 13, 2025 Meeting

3. OTHER BUSINESS

Mayor Bourque

- 4.1 Recognition of Magistrate Judge Carrol Spell, Jr. for 40 years of service with the City of Broussard
- 4.2 Mr. Brent Patin
RE: Development of Eola Place Subdivision

4. RESOLUTIONS

Mayor Bourque

4.1 Resolution #838-25

A resolution appointing a study committee to investigate a proposed historic district for the City of Broussard

Mayor Bourque

4.2 Resolution #839-25

A resolution amending the 2024/2025 Operating Budget of Revenues and Expenditures to increase authorized expenditures for purchase of property

Mayor Bourque/Joseph Marino

4.3 Resolution #840-25

A resolution approving the substantial completion of the South Bernard Reconstruction project

5. ORDINANCES FOR INTRODUCTION

5.1 Ordinance #25-829

An ordinance amending the zoning ordinance for the following map: **MAP F-6** of property to be rezoned from LI- Light Industrial to R1- Single Family Residential along portions of Garber Rd.

6. ORDINANCES FOR ADOPTION

6.1 Ordinance #25-826

An ordinance annexing property located on the southern side of US Hwy 90 and on the eastern side of South Girouard Road in Section 45 & 95, Township 10 South, Range 5 East, Lafayette Parish, Louisiana and placed in voting District 1, known at the Cottages of Acadiana, LLC.; Magnolia Water Utility Operating Company, LLC and a portion of South Girouard Road

7. ADJOURNMENT

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA
on Tuesday, May 13, 2025
AT 6:00 P.M. AT 416 EAST MAIN STREET, COUNCIL CHAMBERS**

- Present:** Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilman David Forbes (District 5), Councilman Kody Allen (District 6), Councilman Jeff Delahoussaye (At Large)
- Staff:** Tina Emert (City Clerk/Director of Administrative Services), Cristen Thibodeaux (Finance Manager), Kelli Migues (Deputy City Clerk/Administrator of Utility Operations), Graham Beduze (Chief Administrative Officer), Mark Rigsby (Communications Coordinator), Millicent Norbert (Director of Tourism), Mel Bertrand (City Manager/Director of Public Works), Jamison Abshire (Director of Parks and Recreation), Oscar Reed (City Attorney), Randy Lasseigne (City Attorney), Walter Comeaux (Engineer), Daniel Hutchinson (Engineer), Chief Vance Olivier (Police Chief), Tony Ashy (Assistant Police Chief), Bryan Champagne (Fire Chief), Ben Theriot (Code Enforcement Officer),
- Absent:** Gwen Broussard (Executive Asst to the Mayor's Office), Councilwoman Heather Girouard (District 4)

1. OPENING

- 1.1 Pledge of Allegiance
- 1.2 Invocation done by Deacon Kyle Baber of Sacred Heart Catholic Church

2. MINUTES

- 2.1 Acceptance of Minutes of April 22, 2025, Regular Meeting
 - Motion by Councilman Delahoussaye
 - Second by Councilman Allen
 - Discussion: No public comments.
 - Final Resolution: Motion Approved
 - YEAS: District 1 - Angel Racca
 - District 2 - David Bonin
 - District 3 - Jesse Regan
 - District 5 - David Forbes
 - District 6 - Kody Allen
 - At Large - Jeff Delahoussaye
 - ABSENT: District 4 - Heather Girouard

3. OTHER BUSINESS

- 3.1 Recognition of Magistrate Judge Carrol Spell, Jr. for 40 years of service with the City of Broussard

This item was tabled till the next meeting, because Judge Spell was unable to be in attendance.

- 3.2 Charles Sharma w/Krewe de Acadian

Donation presentation to the Broussard Police Department

On behalf of the Krewe de Acadian, Charles Sharma presented a donation check in the amount of \$3,500 to the Broussard Police Department which was raised from the Krewe's annual Hot Dog and Hamburger Cook Off. Sharma went on to state they had 23 local sponsors, 27 cooking teams and a total of 37 vendors at this event. Next year's event will be held on April 12th with 2 great bands. He thanked Councilman Regan and Councilman Delahoussaye with their help on this event.

4. FINANCIAL REPORT

- 4.1 Approve financial reports for February 2025, March 2025 and April 2025

Motion by Councilman Delahoussaye

Second by Councilman Regan

Discussion: Mayor Bourque stated the financials were sent out to the council. February and March sales tax revenues were 5% below budget and the April sales tax came in 4% above budget. This puts us currently at 2% below budget.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

ABSENT: District 4 - Heather Girouard

5. RESOLUTIONS

- 5.1 Resolution #835-25

Authorizing the Mayor to execute an Act of Abandonment and Revocation of the dedication of Gondron Lane

Motion by Councilman Delahoussaye

Second by Councilwoman Racca

Discussion: Mayor Bourque stated Gondron Lane is dedicated road from Main Street to the bridge and then from the bridge to KOL Drive. The bridge itself is not in the dedication. It currently is a public road, but the public can only use it for emergency use

only. The public does not even use it; it is used by the property owners. After the road is abandoned, it will revert back to the property owners. Walter stated the road was dedicated in pieces. The bridge was never dedicated and now it needs to be replaced. Mr. Reed stated if the bridge is not for public use, and it is not up to standards, we need to abandon the entire road and bridge and not be forced to spend public funds on this.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye
ABSENT: District 4 - Heather Girouard

5.2 Resolution #836-25

Authorizing the Mayor to execute an Act of Abandonment and Revocation of the dedication of Charles Langlinais Lane (formerly Bercegeay Lane)

Motion by Councilman Delahoussaye

Second by Councilman Forbes

Discussion: Mayor Bourque stated this road is 100% used by the Fire, Police and Maintenance Department and one oilfield business. In order to protect the city's investment, he is requesting the council abandon the road and let it only be used by emergency vehicles. Walter stated this will be a private road owned by the city and maintained by the city. We will be taking away the status of a public road for public use.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye
ABSENT: District 4 - Heather Girouard

5.3 Resolution #837-25

A resolution authorizing the acceptance of the Act of Dedication by St. Etienne, LLC.

Motion by Councilman Delahoussaye

Second by Councilman Allen

Discussion: Walter stated we are merely cleaning up this plat. The property is owned by the Billeaud Companies, and they will be selling the property to a medical skilled nursing facility. The Billeaud property currently goes to the center of the road on Fairfield. They have already granted us the right of way which we currently use.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye
ABSENT: District 4 - Heather Girouard

6 ORDINANCES FOR INTRODUCTION

6.1 Ordinance #25-826

An ordinance annexing property located on the southern side of US Hwy 90 and on the eastern side of South Girouard Road in Section 45 & 95, Township 10 South, Range 5 East, Lafayette Parish, Louisiana and placed in voting District 1, known at the Cottages of Acadiana, LLC.; Magnolia Water Utility Operating Company, LLC and a portion of South Girouard Road

Motion by Councilman Regan

Second by Councilman Delahoussaye

Discussion: No public comments.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye
ABSENT: District 4 - Heather Girouard

6.2 Ordinance # 25-827

An ordinance amending the Operating Budget of Revenues and Expenditures for the fiscal year July 1, 2024 and ending June 30, 2025

Motion by Councilman Delahoussaye

Second by Councilman Forbes

Discussion: Mayor Bourque stated this will start the process of ending this year's budget and opening into next year's budget. We are only introducing these ordinances tonight. This ordinance and the next ordinance will be adopted at the meeting to be held on Monday, June 9th, 2025 starting at 5:15 p.m. here in the council chambers.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
District 2 - David Bonin
District 3 - Jesse Regan
District 5 - David Forbes
District 6 - Kody Allen
At Large - Jeff Delahoussaye
ABSENT: District 4 - Heather Girouard

6.3 Ordinance #25-828

An ordinance adopting an Operating Budget of Revenues and Expenditures for the fiscal year beginning July 1, 2025 and ending June 30, 2026

Motion by Councilman Delahoussaye

Second by Councilman Bonin

Discussion: No public comments.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
District 2 - David Bonin
District 3 - Jesse Regan
District 5 - David Forbes
District 6 - Kody Allen
At Large - Jeff Delahoussaye
ABSENT: District 4 - Heather Girouard

Mayor Bourque made the following announcements:

- 1) There will a Police Department Fund Raiser on Sunday May 18th from 11:00 am – 2:00 pm to support a Police Officer’s Family at City Hall. Sausage po-boys will be sold.
- 2) The next Coffee in Broussard will be held on Friday May 23, 2025, at the Best Stop.

7. ADJOURNMENT


MAYOR RAY BOURQUE


TINA EMERT, CITY CLERK


KELLI MIGUES, DEPUTY CITY CLERK

RESOLUTION NO:838-25

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA, APPOINTING A STUDY COMMITTEE TO INVESTIGATE PROPOSED
HISTORIC DISTRICT FOR BROUSSARD**

WHEREAS, Louisiana law allows municipalities to create a historic district to as part of its effort to promote educational, cultural, economic and general welfare of the public; and

WHEREAS, before the City can consider creation of an historic district, applicable law requires creation of a study committee to investigate the merits of such a district; and

WHEREAS, the Broussard City Council believes that it is in the best interest of the citizens of Broussard to appoint a study committee to investigate a proposed historic district, to prepare a report of its findings, and to present its report to the Broussard Planning and Zoning Commission and to the City Council as well as other bodies as required by applicable law.

THEREFORE, BE IT RESOLVED by the City Council of the City of Broussard, Louisiana, that a study committee be created as authorized and directed by La. R. S. 28: 731 et seq.; and

BE IT FURTHER RESOLVED that the Mayor, as authorized by La. R.S. 28:733 is hereby directed to appoint members of said study committee which will have not less than three and not more than seven members; and

BE IT FURTHER RESOLVED that the study committee prepare and report its findings as required by La. R.S. 28:731 et seq.

And this Resolution was submitted to a vote on the 27th day of May, 2025, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Resolution was declared adopted this 27th day of May, 2025.

RAY BOURQUE, Mayor

TINA EMERT, City Clerk

CERTIFICATION

I, TINA EMERT, the duly qualified and appointed Clerk of the City of Broussard, State of Louisiana do hereby certify that the above and foregoing Resolution is a true and correct copy from the minutes of the regular meeting of the Mayor and City Council of the City of Broussard, Louisiana, held on this, the 13th day of May, 2025.

TINA EMERT
City Clerk, City of Broussard

RESOLUTION NO: 839-25

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA, TO AMEND THE 2024-2025 OPERATING BUDGET OF REVENUES
AND EXPENDITURES TO INCREASE
AUTHORIZED EXPENDITURES FOR PURCHASE OF PROPERTY**

WHEREAS, Broussard City Council finds that it is in the best interest of the citizens of Broussard that the City has and maintains appropriate facilities for administration of city business; and

WHEREAS, the City administration has recommended that the City purchase property of 406 Madison, LLC described on Exhibit A to this resolution; and

WHEREAS, Broussard City Council has determined that request should be granted and that the 2024/2025 Operating Budget of Revenues and Expenditures should be amended to provide for same.

THEREFORE, BE IT RESOLVED by the City Council of the City of Broussard, Louisiana, that the 2024/2025 Operating Budget of Revenues and Expenditures be amended to increase authorized expenditures by Three Million Six Hundred Seventy-Five Thousand Dollars (\$3,675,000.00) for acquisition of said property; and

BE IT FURTHER RESOLVED by the City Council of the City of Broussard, Louisiana, that the 2024/2025 Operating Budget of Revenues and Expenditures be further amended to authorize expenditures of up to Twenty Thousand Dollars (\$20,000.00) to fund expenses associated with the acquisition of said property including, without limitation inspections, appraisals, legal fees, and other acquisition expenses.

BE IT FURTHER RESOLVED by the City Council of the City of Broussard, Louisiana that authority for acquisition of the said property is conditioned on completions of inspections and satisfaction as to the overall condition of the property and improvements.

BE IT FURTHER ORDAINED by the City Council of the City of Broussard, Louisiana that the Mayor is authorized to proceed with necessary inspections and to accept the condition of the property to be purchased.

BE IT FURTHER ORDAINED by the City Council of the City of Broussard, Louisiana that the Mayor is authorized to proceed with the said purchase and to execute such documents as he deems appropriate to carry out the foregoing.

And this Resolution was submitted to a vote on the 27th day of May, 2025, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Resolution was declared adopted this 11th day of May, 2025.

RAY BOURQUE, Mayor

TINA EMERT, City Clerk

CERTIFICATION

I, TINA EMERT, the duly qualified and appointed Clerk of the City of Broussard, State of Louisiana do hereby certify that the above and foregoing Resolution is a true and correct copy from the minutes of the regular meeting of the Mayor and City Council of the City of Broussard, Louisiana, held on this, the 27th day of May, 2025.

TINA EMERT
City Clerk, City of Brossard

EXHIBIT A TO RESOLUTION 839-25

Lots 1 thru 24 of Block X of THE JOSEPH P. BREAUX ADDITION in the City of Broussard, containing approximately 3.11 acres (being the old Broussard Middle School) located in Section 28, Township 10 South, Range 5 East, Lafayette, Parish. The property has a municipal address of 406 E. Madison St. Buildings A, B and C in Broussard, Louisiana

Lot 2 of block A OF THE JOSEPH P BREAUX ADD) located in Section 28, Township 10 South, Range 5 East, Lafayette, Parish, having an address of 404 E. Monroe St. Broussard, LA

Lot 5 of block A OF THE JOSEPH P BREAUX ADD) located in Section 28, Township 10 South, Range 5 East, Lafayette, Parish, having an address of 414 E. Monroe St. Broussard, LA

That certain parcel of land containing approximately .052 ac. Having an address of 414 E. Monroe St. Broussard, LA. Being designate as parcel 6073146 in the office of the Lafayette Parish Assessor

Lots 3-4 of block A OF THE JOSEPH P BREAUX ADD) located in Section 28, Township 10 South, Range 5 East, Lafayette, Parish, having an address of 410 E. Monroe St. Broussard, LA

The properties being sold and purchased shall include all buildings and other improvements located thereon, and all fixtures and other attachments to the buildings and improvements.

RESOLUTION NO.: 840-25

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA, DECLARING THE CONTRACT FOR
SOUTH BERNARD ROAD RECONSTRUCTION
TO BE SUBSTANTIALLY COMPLETE**

WHEREAS, the City of Broussard, Louisiana awarded a contract to Glenn Lege Construction, LLC for reconstruction of the portion of South Bernard Road from La. Hwy. 182 to U.S. Hwy 90; and

WHEREAS, the project engineer for said project has recommended that the contract be declared substantially complete as of January 29, 2025.

THEREFORE, BE IT RESOLVED by the City Council of the City of Broussard, Louisiana that the contract for reconstruction of the portion of South Bernard Road from La. Hwy. 182 to U.S. Hwy 90 be and is hereby declared to be substantially complete subject to completion of punch list items, and the Certificate of Substantial Completion issued by the project engineer be and is hereby approved.

And this Resolution was submitted to a vote on the 27th day of May, 2025, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Resolution was declared adopted this, the 27th day of May, 2025.

RAY BOURQUE, Mayor

TINA EMERT, City Clerk

CERTIFICATION

I, TINA EMERT, the duly qualified and appointed Clerk of the City of Broussard, State of Louisiana do hereby certify that the above and foregoing Resolution is a true and correct copy from the minutes of the regular meeting of the Mayor and City Council of the City of Broussard, Louisiana, held on this, the 27th day of May, 2025.

THUS DONE AND SIGNED in Broussard, Louisiana, on this the 27th day of May, 2025.

TINA EMERT
City Clerk, City of Broussard

ORDINANCE NO.: 25-829

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA, AMENDING THE ZONING ORDINANCE OF THE CITY OF
BROUSSARD, LOUISIANA**

The City Council of the City of Broussard, Louisiana, meeting in regular session with a quorum being present on the 9th day of June, 2025, and, after having considered that it would be in the best interest and welfare of the citizens of Broussard, Louisiana, does hereby amend its existing Zoning Ordinance.

BE IT ORDAINED that the Zoning Ordinance of the City of Broussard, Louisiana, be amended by adding to “Appendix C – Zoning Maps” the following maps:

MAP F-6

of property to be rezoned from LI- Light Industrial to R1- Single Family Residential along portions of Garber Rd.

BE IT FURTHER ORDAINED that all Ordinances or Resolutions, or parts thereof, in conflict are herewith and hereby repealed.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this, the 9th of June, 2025.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor

ORDINANCE NO.: 25-826

**AN ORDINANCE OF THE CITY OF BROUSSARD FOR THE
ANNEXATION OF CERTAIN PROPERTY LOCATED SOUTH OF U.S. HIGHWAY 90
IN SECTIONS 45 & 95, TOWNSHIP 10 SOUTH RANGE 5 EAST
LAFAYETTE PARISH, LOUISIANA, BEING KNOWN AS THE
COTTAGES OF ACADIANA, LLC. AND MAGNOLIA WATER UTILITY OPERATING
COMPANY, LLC ANNEXATION**

BE IT ORDAINED by the Broussard City Council:

Section 1: The Broussard Code of Ordinances is hereby amended to add the following ordinances, which ordinances shall read as follows:

"Paragraph I. Compliance With All Requirements of Law.

BE IT ORDAINED that the City Council of the City of Broussard finds and determines that all of the requirements of La. R.S. 33:172 with regard to the annexation of property have been met, including but not limited to the proper petition by the required number of resident property owners and registered voters requesting annexation, including the issuance of the necessary certificates by the Assessor of Lafayette Parish, as well as the publishing of the notice of annexation in the Lafayette Daily Advertiser.

"Paragraph II. Annexation.

BE IT ORDAINED that the following lands are annexed and incorporated into the city limits of the City of Broussard:

SEE EXHIBITS 1 and 2

"Paragraph III. Voting District No. 1

BE IT ORDAINED that the property described on Exhibits 1 and 2 which is being annexed, is hereby placed in City Councilman District No. 1.

Section 2: After this Ordinance has been adopted by the Broussard City Council, it shall become effective as provided by law.

Section 3: All ordinances or resolutions or parts thereof in conflict are herewith and hereby repealed.

And this ordinance being submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was declared adopted on the _____ day of May, 2023.

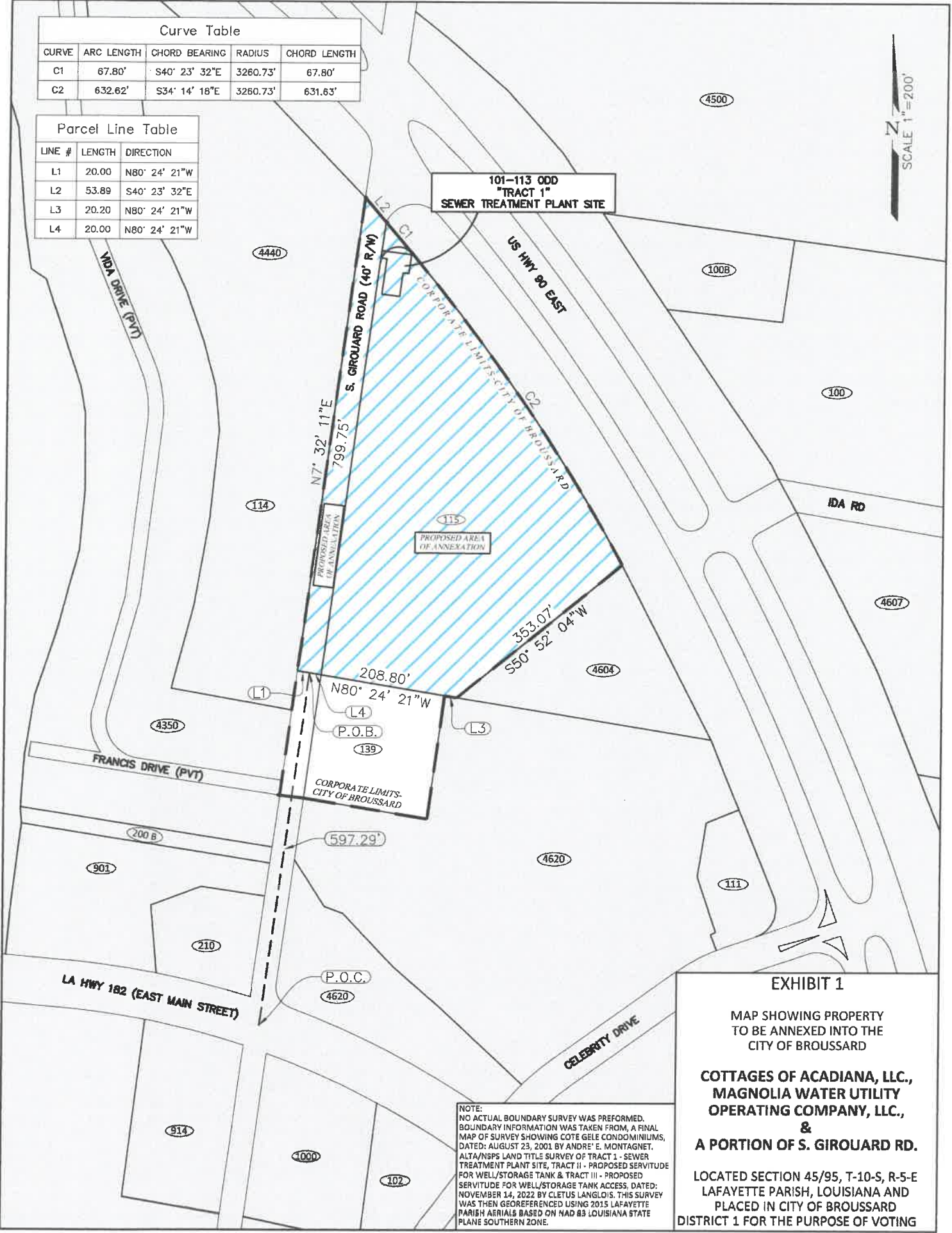
TINA EMERT, City Clerk

RAY BOURQUE, Mayor

Curve Table				
CURVE	ARC LENGTH	CHORD BEARING	RADIUS	CHORD LENGTH
C1	67.80'	S40° 23' 32"E	3260.73'	67.80'
C2	632.62'	S34° 14' 18"E	3260.73'	631.63'

Parcel Line Table		
LINE #	LENGTH	DIRECTION
L1	20.00	N80° 24' 21"W
L2	53.89	S40° 23' 32"E
L3	20.20	N80° 24' 21"W
L4	20.00	N80° 24' 21"W

N
SCALE 1"=200'



NOTE:
NO ACTUAL BOUNDARY SURVEY WAS PERFORMED.
BOUNDARY INFORMATION WAS TAKEN FROM A FINAL
MAP OF SURVEY SHOWING COTE GELE CONDOMINIUMS,
DATED: AUGUST 23, 2001 BY ANDRE' E. MONTAGNET.
ALTA/NSPS LAND TITLE SURVEY OF TRACT 1 - SEWER
TREATMENT PLANT SITE, TRACT II - PROPOSED SERVITUDE
FOR WELL/STORAGE TANK & TRACT III - PROPOSED
SERVITUDE FOR WELL/STORAGE TANK ACCESS, DATED:
NOVEMBER 14, 2022 BY CLETUS LANGLOIS. THIS SURVEY
WAS THEN GEOREFERENCED USING 2015 LAFAYETTE
PARISH AERIALS BASED ON NAD 83 LOUISIANA STATE
PLANE SOUTHERN ZONE.

EXHIBIT 1
**MAP SHOWING PROPERTY
TO BE ANNEXED INTO THE
CITY OF BROUSSARD**
**COTTAGES OF ACADIANA, LLC.,
MAGNOLIA WATER UTILITY
OPERATING COMPANY, LLC.,
&
A PORTION OF S. GIROUARD RD.**
**LOCATED SECTION 45/95, T-10-S, R-5-E
LAFAYETTE PARISH, LOUISIANA AND
PLACED IN CITY OF BROUSSARD
DISTRICT 1 FOR THE PURPOSE OF VOTING**