

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA
on Tuesday, May 27, 2025
AT 6:00 P.M. AT 416 EAST MAIN STREET, COUNCIL CHAMBERS**

Present: Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilwoman Heather Girouard (District 4), Councilman David Forbes (District 5), Councilman Kody Allen (District 6), Councilman Jeff Delahoussaye (At Large)

Staff: Tina Emert (City Clerk/Director of Administrative Services), Cristen Thibodeaux (Finance Manager), Kelli Miguez (Deputy City Clerk/Administrator of Utility Operations), Graham Beduze (Chief Administrative Officer), Millicent Norbert (Director of Tourism), Mel Bertrand (City Manager/Director of Public Works), Jamison Abshire (Director of Parks and Recreation), (City Attorney), Walter Comeaux (Engineer), Daniel Hutchinson (Engineer), Chief Vance Olivier (Police Chief), Tony Ashy (Assistant Police Chief), Bryan Champagne (Fire Chief), Ben Theriot (Code Enforcement Officer),

Absent: Mark Rigby (Communications Coordinator)

1. OPENING

1.1 Pledge of Allegiance

1.2 Invocation done by Deacon Jules Breaux of Sacred Heart Catholic Church

2. MINUTES

2.1 Acceptance of Minutes of May 13, 2025, Regular Meeting

Motion by Councilman Delahoussaye

Second by Councilman Regan

Discussion: No public comments.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

3. OTHER BUSINESS

- 3.1 Recognition of Magistrate Judge Carrol Spell, Jr. for 40 years of service with the City of Broussard.

Mayor Bourque and the city council recognized Magistrate Judge Carrol Spell for his 40 years of dedicated service to the City of Broussard and expressed gratitude. Judge Spell reflected on his long tenure, noting how quickly the time has passed and recalling the various mayors he served under. He expressed appreciation for the consistent support he receives from the chief of police, the mayors, the city council, and the staff, all of whom he credited for making his role fulfilling. He highlighted the city's impressive growth, praised the development of a modern police department and strong leadership, and encouraged pride in these accomplishments. Judge Spell stated he is proud to continue serving, and the mayor and council presented him with an award for his 40 years of service and took a photo to honor the occasion.

- 3.2 Mr. Brent Patin

RE: Development of Eola Place Subdivision

Brent Patin, a resident of 214 N Eola Road recently annexed into the City of Broussard, expressed gratitude to Mayor Bourque and praised the professionalism and responsiveness of city workers. He raised concerns about a new subdivision being developed near his home, specifically questioning how the City of Broussard would supply water to it and how the wholesale water agreement with Lafayette Consolidated Government (LCG) functions. He also inquired about the proposed sewer treatment plant, stating that he was told the developer would maintain the infrastructure for two years, after which they claimed no further responsibility. Brent referenced a March 25, 2025, meeting with LCG and Paul Myers Engineering, where it was suggested that Broussard would take over maintenance, but Mel Bertrand clarified that the city only agreed to maintain a master water meter, not any other infrastructure, which would remain the developer's responsibility. Brent also voiced concerns about flooding and storm drainage, to which Mel responded that the lift station must be engineered to handle the additional capacity and would not be discharged into the subdivision. Walter added that LCG would manage stormwater runoff, and that the developer must inform the city of expected sewer flow, with any necessary upgrades to be funded by the developer. Mayor Bourque emphasized that there is only a verbal agreement with the developer regarding water and sewer services, and the city cannot own or maintain infrastructure outside its corporate limits. Mel is drafting a resolution to formalize this position and confirmed he had sent an email to clarify the city's stance.

4. RESOLUTIONS

4.1 Resolution #838-25

A resolution appointing a study committee to investigate a proposed historic district for the City of Broussard

Motion by Councilman Regan

Second by Councilman Forbes

Discussion: Millicent, Broussard's city tourism director, emphasized the importance of forming a study committee to explore the creation of a historic district, a key step toward gaining Louisiana Main Street accreditation. This designation would open access to grants for preserving and restoring historic properties, while the proposed committee would serve in an advisory—not regulatory—capacity, offering best practices for restoration. Mayor Bourque echoed this, noting that the advisory committee is a state requirement for accreditation, which Millicent has been working toward for over a year. He clarified that the committee would investigate and recommend historically appropriate renovations, with no enforcement power, similar to the city's existing overlay district. Both highlighted how such efforts have already positively influenced projects like Omega West and stressed that accreditation would support economic growth and community pride through tourism and revitalization. Mayor also recognized that some of the board members were present at the meeting and thanked them for taking the time to attend the meeting.

Final Resolution: Motion Approved

YEAS:

District 1 -	Angel Racca
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District 4 -	Heather Girouard
District 5 -	David Forbes
District 6 -	Kody Allen
At Large -	Jeff Delahoussaye

4.2 Resolution #839-25

A resolution amending the 2024/2025 Operating Budget of Revenues and Expenditures to increase authorized expenditures for purchase of property

Motion by Councilman Bonin

Second by Councilwoman Girouard

Discussion: Mayor Bourque explained that the resolution clearly outlines the city's intentions, emphasizing that Broussard is aiming to expand its presence in the downtown area by acquiring additional historic buildings.

Final Resolution: Motion Approved

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4.3 Resolution #840-25

A resolution approving the substantial completion of the South Bernard Reconstruction project

Motion by Councilman Bonin

Second by Councilman Forbes

Discussion: Joseph Marino from DDG presented a recommendation for the City of Broussard to accept the South Bernard Road reconstruction project as substantially complete. The road, spanning from Main Street to Highway 90, has been open for several months, with only a few minor punch list items remaining, expected to be completed soon. Financially, the project went slightly over budget by about 1%—an overage of \$43,636.59—due to unforeseen issues like unstable subgrade materials that required additional treatment. Despite this, Marino emphasized that the project was well-managed, especially considering its \$4.2 million scale. Importantly, the city's out-of-pocket cost is now zero, as the project was funded through capital outlay, with Broussard having already met its 25% match. The result is a fully reconstructed, safer, and more accessible three-lane road with a new bridge and closed ditches. Mayor Bourque added that the wider lanes now better accommodate larger vehicles accessing local businesses.

Final Resolution: Motion Approved

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5 ORDINANCES FOR INTRODUCTION

5.1 Ordinance #25-829

An ordinance amending the zoning ordinance for the following map:

MAP F-6 of property to be rezoned from LI- Light Industrial to R1- Single Family Residential along portions of Garber Rd

Motion by Councilman Delahoussaye

Second by Councilwoman Racca

Discussion: Mayor Bourque explained that the map and relevant details regarding the rezoning request were included in the council's packet, and the request originated from the property owner. Walter added that the zoning commission had reviewed the request and recommended its approval.

Final Resolution: Motion Approved

YEAS:

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At Large -	Jeff Delahoussaye

6 ORDINANCES FOR ADOPTION

6.1 Ordinance #25-826

An ordinance annexing property located on the southern side of US Hwy 90 and on the eastern side of South Girouard Road in Section 45 & 95, Township 10 South, Range 5 East, Lafayette Parish, Louisiana and placed in voting District 1, known at the Cottages of Acadiana, LLC.; Magnolia Water Utility Operating Company, LLC and a portion of South Girouard Road

Motion by Councilwoman Racca

Second by Councilman Delahoussaye

Discussion: Mayor Bourque announced that this is the final vote on the ordinance concerning the property known as the Cote Gelee Townhomes and noted that the city is actively working with the property owners to transition the development to city services.

Final Resolution:

YEAS:

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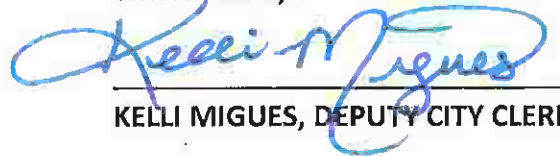
7. ADJOURNMENT



MAYOR RAY BOURQUE



TINA EMERT, CITY CLERK



KELLI MIGUES, DEPUTY CITY CLERK