

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA
on Tuesday, July 22, 2025
AT 6:00 P.M. AT 416 EAST MAIN STREET, COUNCIL CHAMBERS**

Present: Mayor Ray Bourque, Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilwoman Heather Girouard (District 4), Councilman David Forbes (District 5), Councilman Kody Allen (District 6), Councilman Jeff Delahoussaye (At Large)

Staff: Tina Emert (City Clerk/Director of Administrative Services), Cristen Thibodeaux (Finance Manager), Kelli Miguez (Deputy City Clerk/Administrator of Utility Operations), April Aguilar (Manager to the Mayor's office), Graham Beduze (Director of Economic Development), Mark Rigsby (Communications Coordinator), Millicent Norbert (Director of Tourism), Mel Bertrand (City Manager/Director of Public Works), Jamison Abshire (Director of Parks and Recreation), Gerald Delaunay (City Attorney), Randy Lasseigne (City Attorney), Walter Comeaux (Engineer), Daniel Hutchinson (Engineer), Chief Vance Olivier (Police Chief), Tony Ashy (Assistant Police Chief), Bryan Champagne (Fire Chief),

Absent: Councilwoman Angel Racca (District 1), Ben Theriot (Code Enforcement Officer)

1. OPENING

- 1.1 Pledge of Allegiance
- 1.2 Invocation done by Deacon David Tilley with First Baptist Church

2. MINUTES

- 2.1 Acceptance of Minutes of the July 8, 2025 Regular Meeting
Motion by Councilman Delahoussaye
Second by Councilman Allen
Discussion: No public comments
Final Resolution: Motion Approved
YEAS: District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye
ABSENT: District 1 - Angel Racca

3. FINANCIAL REPORT

3.1 Approval of the May and June 2025 Financial Report

Motion by Councilman Delahoussaye

Second by Councilwoman Girouard

Discussion: Mayor Bourque stated that in May 2025, revenues were 4% higher than May 2024, while June 2025 almost matched June 2024. Overall, 2025 ended 2% below budget forecasts but still came in 1% above 2024 and 3% above 2023.

Final Resolution: Motion Approved

YEAS: District 2 - David Bonin
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4. OTHER BUSINESS

4.1 Mr. Francis Touchet, Superintendent Lafayette Parish School Board Update

Mr. Francis presented a handout with the following information: Special Election for Millage Renewal of 7.79 Mills on All Property, Superintendent's Gumbo Cook-Off, Received Board Approval, AA+ Bond Rating from S&P Global Ratings, First Day of 25-26 School Year is August 7, 2025, LPSS Core Values, and Projects such as Southside High: stadium project on track to be ready to go for first game of the season. Katharine Drexel: restroom upgrades made to accommodate pre-K population. Broussard Middle: walkway canopies added. Billeaud Elementary: planning a walking track upgrade. Comeaux High: walk-in freezer and refrigerator replacement underway. Mayor Bourque asked Mr. Francis to provide an update on Katharine Drexel School. Mr. Francis stated that Katharine Drexel School has been converted into a Pre-K facility with 16 classrooms, each accommodating up to 20 children. The newly developed section is designed to support early childhood development with murals, seating, and learning tools to prepare students for kindergarten. It will serve Pre-K students from across the region and will be fully operational by August 7, 2025. Parents can enroll their children at little to no cost, offering a better alternative to daycare. Mayor Bourque asked Mr. Francis to prioritize a delayed sidewalk project near Martial Billeaud Elementary School, stating that there is the development of two new subdivisions that would benefit from improved pedestrian access. He expressed a readiness to move forward, partner with LPSS, and present the project to the council, requesting an update on its status. Mr. Francis confirmed he met with Graham from the City of Broussard and said he is currently ready to move forward,

and funding is not going to be any issue. He also asked that Graham reach out to him to discuss what is needed to move forward. Mayor Bourque expressed appreciation for Mr. Francis's willingness to collaborate and affirmed that the project would benefit local residents.

5. RESOLUTIONS

5.1 Resolution #847-25

A resolution approving the substantial completion of the West Fairfield and North Larriviere Signalization Project

Motion by Councilman Allen

Second by Councilman Regan

Discussion: Daniel Hutchinson from Comeaux Engineering reported that the signal has been operational for about a month, the traffic engineer has completed the final inspection, and the project is now complete with everything functioning properly.

Final Resolution: Motion Approved

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 At Large - Jeff Delahoussaye

ABSENT: District 1 - Angel Racca

6. ORDINANCES FOR INTRODUCTION

6.1 Ordinance #25-832

An ordinance approving Amendment #5 to the Wholesale Water Agreement between Lafayette City Parish Consolidated Government and the City of Broussard, LA

Motion by Councilman Delahoussaye

Second by Councilman Forbes

Discussion: Mel Bertrand said the process must follow the contract, and Lafayette Parish will need to complete the same steps for approval on their side.

Final Resolution: Motion Approved

YEAS: District 2 - David Bonin
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ABSENT: District 1 - Angel Racca

7. ORDINANCES FOR ADOPTION

7.1 Ordinance #25-831

An ordinance approving the creation of a Historic District for the City of Broussard
Motion to Amend by Councilman Forbes

Second to Amend by Councilman Bonin

Discussion: Mayor Bourque explained that Gerald has been working on the ordinance since its introduction, making necessary adjustments to tailor it for Broussard. A key change includes involving the downtown advisory board in the notification process, allowing them to vote publicly, which is part of the requirements for accreditation. Gerald explained that the original three-step process required votes from the board, planning commission, and council, which now has been streamlined. Now, only the advisory board will decide, reducing it to a single-step process for greater efficiency. Mayor Bourque expressed gratitude to the Main Street Board members who attended the meeting, as well as to Millie for her contributions.

Final Resolution: Motion Approved

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 District 3 - Jesse Regan
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 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

ABSENT: District 1 - Angel Racca

Motion to adopt by Councilman Bonin

Second to adopt by Councilman Forbes

Discussion: No public comments

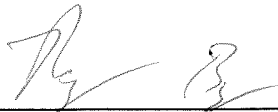
Final Resolution: Motion Approved

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ABSENT: District 1 - Angel Racca

Mayor Bourque invited everyone to attend "Coffee in Broussard" at the Country Station, located at Morgan Avenue and Main Street, on Friday, July 25, 2025, from 7:00 to 8:30 a.m. Although the intersection is still under construction, it will open soon, and the event aims to support nearby businesses that remain open.

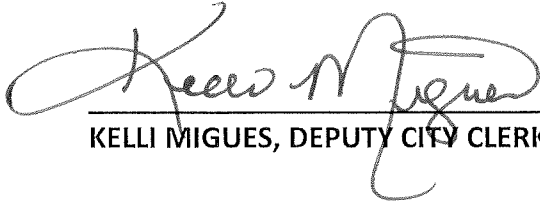
8. ADJOURNMENT



MAYOR RAY BOURQUE



TINA EMERT, CITY CLERK



KELLI MIGUES, DEPUTY CITY CLERK

