

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA
on Tuesday, October 14, 2025
AT 6:00 P.M. AT 416 EAST MAIN STREET, COUNCIL CHAMBERS**

Present: Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilwoman Heather Girouard (District 4), Councilman David Forbes (District 5), Councilman Kody Allen (District 6), Councilman Jeff Delahoussaye (At Large)

Staff: Tina Emert (City Clerk/Director of Administrative Services), Cristen Thibodeaux (Finance Manager), Kelli Migues (Deputy City Clerk/Administrator of Utility Operations), April Aguilar (Manager to the Mayor's office), Graham Beduze (Director of Economic Development), Mark Rigsby (Communications Coordinator), Millicent Norbert (Director of Tourism), Mel Bertrand (City Manager/Director of Public Works), Jamison Abshire (Director of Parks and Recreation), Gerald Delaunay (City Attorney), Randy Lasseigne (City Attorney), Daniel Hutchinson (Engineer), Chief Vance Olivier (Police Chief), Tony Ashy (Assistant Police Chief), Ryan Davies (Assistant Fire Chief), Ben Theriot (Code Enforcement Officer)

Absent: Walter Comeaux (Engineer), Bryan Champagne (Fire Chief)

1. OPENING

1.1 Pledge of Allegiance

1.2 Invocation done by Pastor Weldon Moak with First Baptist Church

2. MINUTES

2.1 Acceptance of Minutes of the September 23, 2025 Regular Meeting
Motion by Councilman Delahoussaye
Second by Councilman Allen
Discussion: No public comment
Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

3. OTHER BUSINESS

3.1 Pavement Management Systems presentation

Carl Rascoe delivered a presentation on pavement preservation for the streets of Broussard, highlighting a five-year plan that includes road condition assessments, projected maintenance costs, and repair strategies. He presented a slideshow detailing the current state of the roads and explained the use of a standardized pavement condition assessment method developed by the U.S. Army Corps of Engineers. Rascoe emphasized the importance of the Pavement Condition Index (PCI), a scale used to grade ride quality and surface conditions. He discussed the rate of road deterioration and advocated for the "incremental first/worst" method, which prioritizes repairs to prevent further damage and control costs. Rascoe noted that the plan is designed to be budget-friendly by referencing comparable data from nearby municipalities. He also mentioned that his team is being trained to collaborate with the city using updates from Melvin Bertrand to track upcoming construction. All data collected during the five-year period will remain the property of the city and will be integrated into its software system upon completion of the assessments and repairs. Mayor Bourque expressed his gratitude to Mr. Rascoe for the presentation and noted that the proposed system represents the best practice for securing funding to enhance and maintain the city's road infrastructure. He also highlighted that the system would provide comprehensive data on signs, bridges, and road details, which would be valuable for future reference and mapping purposes. Melvin shared that Mr. Rascoe's presentation introduced him to practical concepts he hadn't considered before and expressed that adopting this technique would be highly beneficial for the city.

4. RESOLUTIONS

4.1 Resolution #857-25

A resolution amending the 2025/2026 Operating Budget and Expenditures for pavement management project

Motion by Councilman Regan

Second by Councilman Delahoussaye

Discussion: Daniel Hutchinson stated that once the funding is approved, they will move forward with finalizing the list of streets in the database alongside Mr. Rascoe. He added that they will also prepare specifications using the new technology and begin gathering bids to advance the project. Mayor Bourque reminded the council that the city currently has \$400,000 remaining in the budget and emphasized that the proposed funding request for an additional \$600,000 would enable the city to initiate its pavement management plan.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
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4.2 Resolution #855-25

A resolution accepting the bid for St. Julien Sports Complex parking lot and In-line retention pond

Motion by Councilwoman Girouard


Second by Councilman Delahoussaye

Discussion: Grayson Simon reported that bids for the project were opened on April 9, 2025, covering civil site work such as the pond, parking lot, and drainage improvements. Six companies submitted bids, and Maverick Constructors was selected as the winning bidder, coming in approximately \$245,000 below the construction cost estimate. The purpose of this action is to officially award the contract to Maverick Constructors so the project can proceed. Councilman Delahoussaye raised concerns and sought clarification about specific elements of the project, asking whether the asphalt parking lot was included and if the dirt from the site would be stockpiled. In response, Grayson confirmed that the project does include the asphalt parking lot, all underlying drainage, and the pond, and assured him that the dirt excavated from the site would be stockpiled throughout the area.


Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
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 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

5. ADJOURNMENT



MAYOR RAY BOURQUE



TINA EMERT, CITY CLERK



KELLI MIGUES, DEPUTY CITY CLERK