



Mayor
Ray Bourque
mayorbourque@broussardla.com
www.cityofbroussard.com

Council:
Angel Racca - District I
David M. Bonin - District II
Jesse Regan - District III
Heather Girouard - District IV
David Forbes - District V
Kody Allen - District VI
Jeff Delahoussaye - At Large

**AGENDA FOR THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA HELD ON
TUESDAY October 28, 2025 AT 6:00 P.M. AT
416 EAST MAIN STREET, COUNCIL CHAMBERS**

**Meetings are streamed live. Please visit our website at
<https://www.cityofbroussard.com/government/city-council>
to obtain access to our live meetings.**

1. OPENING

Mayor Bourque

- 1.1 Pledge of Allegiance
- 1.2 Invocation done by Deacon Shows with First Baptist Church

2. MINUTES

Mayor Bourque

- 2.1 Acceptance of Minutes of the October 14, 2025 Meeting

3. FINANCIAL REPORT

Cristen Thibodeaux

- 3.1 Approval of the September 2025 financial report

4. OTHER BUSINESS

Fabian Carrington

- 4.1 Facilities Maintenance Presentation

5. RESOLUTIONS

Comeaux Engineering

5.1 Resolution #858-25

A resolution to amend the 2025-2026 Operating Budget of Revenues and Expenditures for the construction of the Martial Billeaud Elementary School Sidewalk Project

Gerald deLaunay

5.2 Resolution #859-25

A resolution authorizing execution an Intergovernmental Agreement between The City of Broussard and The Lafayette Parish School System for the construction of the Martial Billeaud Elementary School Sidewalk Project

Gerald deLaunay

5.3 Resolution #860-25

A resolution authorizing execution of a Cooperative Endeavor Agreement for firefighting services by and between The Parish of Lafayette and The City of Broussard

Gerald deLaunay

5.4 Resolution #861-25

A resolution granting authority to the mayor to sign and submit all necessary documents in connection with the Water Sector Program-Phase 2 Water System Improvement Project

**Mayor Bourque
Gerald deLaunay**

5.5 Resolution #862-25

A resolution declaring the property at 404, 410 and 414 East Monroe St as salvage...(buildings only) and authorizing disposition

6. ORDINANCES FOR INTRODUCTION

Mayor Bourque

6.1 Ordinance #25-835

An ordinance to amend the schedule for Regular Council Meetings to one meeting a month on the second Tuesday of each month

7. ADJOURNMENT

In accordance with Louisiana Revised Statute (R.S.) 42:14, persons with an ADA recognized disability who needs accommodations to participate in this meeting must submit a request online at www.cityofbroussard.com via "Address the Council" form or contact the City Clerk by phone at 337-837-6681 before 8:00 a.m. of the designated day of the meeting.

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA
on Tuesday, October 14, 2025
AT 6:00 P.M. AT 416 EAST MAIN STREET, COUNCIL CHAMBERS**

Present: Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilwoman Heather Girouard (District 4), Councilman David Forbes (District 5), Councilman Kody Allen (District 6), Councilman Jeff Delahoussaye (At Large)

Staff: Tina Emert (City Clerk/Director of Administrative Services), Cristen Thibodeaux (Finance Manager), Kelli Migues (Deputy City Clerk/Administrator of Utility Operations), April Aguilar (Manager to the Mayor's office), Graham Beduze (Director of Economic Development), Mark Rigsby (Communications Coordinator), Millicent Norbert (Director of Tourism), Mel Bertrand (City Manager/Director of Public Works), Jamison Abshire (Director of Parks and Recreation), Gerald Delaunay (City Attorney), Randy Lasseigne (City Attorney), Daniel Hutchinson (Engineer), Chief Vance Olivier (Police Chief), Tony Ashy (Assistant Police Chief), Ryan Davies (Assistant Fire Chief), Ben Theriot (Code Enforcement Officer)

Absent: Walter Comeaux (Engineer), Bryan Champagne (Fire Chief)

1. OPENING

1.1 Pledge of Allegiance

1.2 Invocation done by Pastor Weldon Moak with First Baptist Church

2. MINUTES

2.1 Acceptance of Minutes of the September 23, 2025 Regular Meeting
Motion by Councilman Delahoussaye
Second by Councilman Allen
Discussion: No public comment
Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

3. OTHER BUSINESS

3.1 Pavement Management Systems presentation

Carl Rascoe delivered a presentation on pavement preservation for the streets of Broussard, highlighting a five-year plan that includes road condition assessments, projected maintenance costs, and repair strategies. He presented a slideshow detailing the current state of the roads and explained the use of a standardized pavement condition assessment method developed by the U.S. Army Corps of Engineers. Rascoe emphasized the importance of the Pavement Condition Index (PCI), a scale used to grade ride quality and surface conditions. He discussed the rate of road deterioration and advocated for the "incremental first/worst" method, which prioritizes repairs to prevent further damage and control costs. Rascoe noted that the plan is designed to be budget-friendly by referencing comparable data from nearby municipalities. He also mentioned that his team is being trained to collaborate with the city using updates from Melvin Bertrand to track upcoming construction. All data collected during the five-year period will remain the property of the city and will be integrated into its software system upon completion of the assessments and repairs. Mayor Bourque expressed his gratitude to Mr. Rascoe for the presentation and noted that the proposed system represents the best practice for securing funding to enhance and maintain the city's road infrastructure. He also highlighted that the system would provide comprehensive data on signs, bridges, and road details, which would be valuable for future reference and mapping purposes. Melvin shared that Mr. Rascoe's presentation introduced him to practical concepts he hadn't considered before and expressed that adopting this technique would be highly beneficial for the city.

4. RESOLUTIONS

4.1 Resolution #857-25

A resolution amending the 2025/2026 Operating Budget and Expenditures for pavement management project

Motion by Councilman Regan

Second by Councilman Delahoussaye

Discussion: Daniel Hutchinson stated that once the funding is approved, they will move forward with finalizing the list of streets in the database alongside Mr. Rascoe. He added that they will also prepare specifications using the new technology and begin gathering bids to advance the project. Mayor Bourque reminded the council that the city currently has \$400,000 remaining in the budget and emphasized that the proposed funding request for an additional \$600,000 would enable the city to initiate its pavement management plan.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

4.2 Resolution #855-25

A resolution accepting the bid for St. Julien Sports Complex parking lot and In-line retention pond

Motion by Councilwoman Girouard


Second by Councilman Delahoussaye

Discussion: Grayson Simon reported that bids for the project were opened on April 9, 2025, covering civil site work such as the pond, parking lot, and drainage improvements. Six companies submitted bids, and Maverick Constructors was selected as the winning bidder, coming in approximately \$245,000 below the construction cost estimate. The purpose of this action is to officially award the contract to Maverick Constructors so the project can proceed. Councilman Delahoussaye raised concerns and sought clarification about specific elements of the project, asking whether the asphalt parking lot was included and if the dirt from the site would be stockpiled. In response, Grayson confirmed that the project does include the asphalt parking lot, all underlying drainage, and the pond, and assured him that the dirt excavated from the site would be stockpiled throughout the area.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

5. ADJOURNMENT



MAYOR RAY BOURQUE



TINA EMERT, CITY CLERK



KELLI MIGUES, DEPUTY CITY CLERK

RESOLUTION NO: 858-25

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA TO AMEND THE 2025-2026 OPERATING BUDGET OF REVENUES
AND EXPENDITURES TO INCREASE AUTHORIZED EXPENDITURES FOR
THE CONSTRUCTION OF THE MARTIAL BILLEAUD ELEMENTARY
SCHOOL SIDEWALK PROJECT**

WHEREAS, Broussard City Council finds that it is in the best interest and welfare of the citizens of Broussard that sidewalks be constructed on Fairfield Drive and Marteau Road, also known as the Martial Billeaud Elementary School Sidewalk Project; and

WHEREAS, the City administration has recommended that the City expend funds to construct said sidewalks; and

WHEREAS, Broussard City Council has determined that request should be granted and that the 2025/2026 Operating Budget of Revenues and Expenditures should be amended to provide for same.

THEREFORE, BE IT RESOLVED by the City Council of the City of Broussard, Louisiana that the 2025/2026 Operating Budget of Revenues and Expenditures be amended to increase authorized expenditures by Three Hundred Thousand Dollars (\$300,000.00) for the construction of sidewalks on Fairfield Drive and Marteau Road, also known as the Martial Billeaud Elementary School Sidewalk Project; and

BE IT FURTHER RESOLVED by the City Council of the City of Broussard, Louisiana, that the Mayor is authorized to allocate funds for the construction of said sidewalks and to execute such documents as he deems appropriate to carry out the foregoing.

And this Resolution was submitted to a vote on the 28th day of October, 2025, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Resolution was declared adopted this 28th day of October 2025.

RAY BOURQUE, Mayor

TINA EMERT, City Clerk

CERTIFICATION

I, TINA EMERT, the duly qualified and appointed Clerk of the City of Broussard, State of Louisiana do hereby certify that the above and foregoing Resolution is a true and correct copy from the minutes of the regular meeting of the Mayor and City Council of the City of Broussard, Louisiana, held this, the 28th day of October 2025.

TINA EMERT
City Clerk, City of Broussard

RESOLUTION NO. 859-25

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF BROUSSARD AND THE LAFAYETTE PARISH SCHOOL SYSTEM FOR THE CONSTRUCTION OF THE MARTIAL BILLEAUD ELEMENTARY SCHOOL SIDEWALK PROJECT

WHEREAS, the City Council has determined that it is in the best interests of the City of Broussard to enter into an intergovernmental agreement between the City of Broussard and the Lafayette Parish School System for the full construction of sidewalks on Fairfield Drive and Marteau Road, also known as the Martial Billeaud Elementary School Sidewalk Project, and related work located in the City of Broussard, Louisiana.

WHEREAS, the City Council has determined that it is in the best interests of the City of Broussard to enter into an intergovernmental agreement with the Lafayette Parish School System to perform work consisting of construction and work related to the Martial Billeaud Elementary School Sidewalk Project, total cost not to exceed \$300,000.00.

FURTHER, WHEREAS, the Mayor, Ray Bourque, be and he is hereby authorized and empowered to execute an intergovernmental agreement with the Lafayette Parish School System to perform work consisting of construction and work related to the Martial Billeaud Elementary School Sidewalk Project in an amount not to exceed the total cost of \$300,000.00.

NOW BE IT RESOLVED by the City Council for the City of Broussard that Ray Bourque, Mayor of the City of Broussard, be and he is hereby authorized and empowered to execute the aforementioned Intergovernmental Agreement between the City of Broussard and the Lafayette Parish School System to perform work consisting of construction and work related to the Martial Billeaud Elementary School Sidewalk Project in the amount not to exceed \$300,000.00. A copy of which is attached hereto and made a part hereof.

And this Resolution was submitted to a vote on the 28th day of October, 2025, and the vote thereon was as follows:

YEAS

NAYS:

ABSENT:

ABSTAIN:

And this Resolution was declared adopted this 28th day of October, 2025.

RAY BOURQUE, Mayor

TINA EMERT, City Clerk

CERTIFICATION

I, TINA EMERT, the duly qualified and appointed Clerk of the City of Broussard, State of Louisiana do hereby certify that the above and foregoing Resolution is a true and correct copy from the minutes of the regular meeting of the Mayor and City Council of the City of Broussard, Louisiana, held this, the 28th day of October, 2025.

TINA EMERT
City Clerk, City of Broussard



EXPERIENCE *the* DIFFERENCE

SAFETY • CULTURE • GROWTH • OPPORTUNITY

Francis Touchet, Jr.
Superintendent

202 Rue Iberville | Lafayette, LA 70508
P.O. Drawer 2158 | Lafayette, LA 70502

Phone: 337-521-7014 • 337-521-7015

Email: ftouchet@lpssonline.com

To: Mayor Ray Bourque, City of Broussard

From: Francis Touchet, Jr., Superintendent

Date: August 13, 2025

Subject: Sidewalk Project at Martial Billeaud Elementary School

Dear Mayor Bourque,

This memo serves as confirmation that LPSS agrees to partner with the City of Broussard on the Martial Billeaud Elementary School sidewalk project. LPSS will cover half the total cost of the sidewalk project, not to exceed \$150,000.

We appreciate the opportunity to work together on a project that will make a real difference for our students and families.

Sincerely,

Francis Touchet, Jr.
Superintendent
Lafayette Parish School System

INTERGOVERNMENTAL AGREEMENT
between the
LAFAYETTE PARISH SCHOOL SYSTEM
and the
CITY OF BROUSSARD

This **INTERGOVERNMENTAL AGREEMENT** (hereinafter, "Agreement") is made and entered into, in triplicate originals, by and between the Lafayette Parish School System (hereinafter, "LPSS") and the City of Broussard, a political subdivision of the State of Louisiana, with an effective date of October 28, 2025, for the public purposes hereinafter stated.

WITNESSETH:

WHEREAS, LPSS and the City of Broussard agree that in the mutual interest to provide a safe environment for the students and staff of Martial Billeaud Elementary School agree to construct sidewalks adjoining Martial Billeaud Elementary School and related work ("Project") located in City of Broussard, Louisiana.; and

WHEREAS, LPSS and the City of Broussard, desires to provide the funding, not to exceed One Hundred Fifty Thousand and No/100 (\$150,000.00) Dollars each, for the Project through an executed agreement by and between LPSS and the City of Broussard for construction of the sidewalks along Fairfield Drive and Marteau Road. and related work located in the City of Broussard; and

WHEREAS, the work included in the Project consists of construction of sidewalks along Fairfield Drive and Marteau Road, located in the City of Broussard, up to and on the LPSS property at Martial Billeaud Elementary School; and

WHEREAS, the total cost for the work to be performed with the above referenced project will not exceed the total cost of Three Hundred Thousand and No/100 (\$300,000.00) Dollars; and

WHEREAS, LPSS and City of Broussard desire to enter into this Agreement to define their respective duties and obligations regarding the Project; and

WHEREAS, each of the parties hereto has determined that it is receiving an equivalent value in exchange for the rights created and obligations exchanged herein; and

NOW, THEREFORE, in consideration of the premises and mutual dependent covenants herein contained, the parties hereto agree as follows:

ARTICLE I
SCOPE AND PURPOSE

- 1.1 The recitals set forth above are incorporated herein and expressly made a part of this Agreement.
- 1.2 The purpose of this Agreement is to establish the terms and conditions applicable to the funding and the performance of the parties' responsibilities relative to the continued development of the Project.

ARTICLE II
RESPONSIBILITIES OF THE PARTIES

- 2.1 Upon receipt of a resolution adopted by the governing authority of parties, and the execution of this Agreement, the City of Broussard shall commence the planning, construction and related work for the said Project. The City of Broussard shall submit invoices to LPSS documenting actual expenditures made and LPSS shall remit payment within 30 days of the date of the invoice.
- 2.2 The City of Broussard agrees to receive the payments described in Paragraph 2.1 of this Agreement solely for use in constructing the Project. The City of Broussard may enter into one or more contracts for the provision of services in connection with the Project.
- 2.3 Upon request, the City of Broussard shall provide to LPSS any documentation evidencing costs incurred pursuant to the Project, which shall include, but not be limited to, contractor estimates and proof of payment by the City of Broussard to any contractor(s).

ARTICLE III
TERM AND TERMINATION

- 3.1 The provisions of this Agreement shall be effective from the date of execution, and shall be binding upon all parties until all work is completed and accepted and all conditions have been met, unless terminated earlier in accordance with the provisions of this Agreement.
- 3.2 Either party may terminate this Agreement for cause based upon the failure of the other party to comply with the terms and/or conditions of the Agreement, provided the party wishing to terminate shall give the other party written notice specifying the other party's failure. If within thirty (30) days after receipt of such notice, the other party shall not have either corrected such failure or, in the case which it cannot be corrected in thirty (30) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then the party wishing to terminate the Agreement may, at its option, place the other party in default and the Agreement shall terminate on the date specified in such notice.

- 3.3 This Agreement may be terminated for convenience by written agreement and consent of the parties or by any party should this Agreement be determined to be illegal or fatally defective.

ARTICLE IV
INDEMNIFICATION

- 4.1 The City of Broussard shall indemnify and save harmless LPSS, its officers, agents, employees, contractors and assigns against any and all claims, losses, liabilities, demands, suits, causes of action, damages and judgments of any sums of money to any party accruing against it, growing out of, resulting from, or by reason of any act or omission of the City of Broussard and its officers, employees, agents, contractors and assigns while engaged in, about, or in connection with the discharge or performance of the terms of this Agreement, whether by the City of Broussard or third parties. Such indemnification shall include attorney's fees and court costs. The City of Broussard shall provide and bear the expenses of all personal and professional insurance related to its respective duties arising under this Agreement.
- 4.2 LPSS shall indemnify and save harmless the City of Broussard, its officers, agents, employees, contractors and assigns against any and all claims, losses, liabilities, demands, suits, causes of action, damages, and judgments of any sums of money to any party accruing against it, growing out of, or resulting from, or by reason of any act or omission of LPSS and its officers, employees, agents, contractors, and assigns while engaged in, about, or in connection with the discharge or performance of the terms of this Agreement, whether by LPSS or third parties. Such indemnification shall include attorney's fees and court costs. LPSS shall provide and bear the expenses of all personal and professional insurance related to its respective duties under this Agreement.
- 4.3 Nothing herein is intended, nor shall be deemed to create, a third party beneficiary to or for any obligation by LPSS or the City of Broussard or to authorize any third party to have any action against LPSS or the City of Broussard arising out of this Agreement.

ARTICLE V
RECORD RETENTION AND AUDITS

- 5.1 Unless otherwise specified in this Agreement, all work product, such as records, reports, documents and other materials delivered or transmitted to the City of Broussard shall remain the property of the City of Broussard.
- 5.2 The parties shall maintain all books and records pertaining to this Agreement for a period of three (3) years from the date of termination of this Agreement.
- 5.3 It is hereby agreed that the auditors of LPSS, and the auditors of the City of Broussard shall have the authority to audit all records and accounts that relate to this Agreement.

ARTICLE VI
ASSIGNMENTS

No party shall assign any interest in this Agreement by assignment, transfer, or novation, without written prior consent of the other party.

ARTICLE VII
FUNDING

This continuation of this Agreement is contingent upon the appropriation of funds to fulfill the requirements of this Agreement by LPSS and the City of Broussard. If either of the parties fails to appropriate sufficient monies to provide for the continuation of the Agreement, and the effect of such reduction is to provide insufficient monies for the continuation of the Agreement, the Agreement shall terminate.

ARTICLE VIII
AGREEMENT AMENDMENTS AND MODIFICATIONS

- 8.1 This Agreement may be amended or modified at any time by mutual consent of the parties. Any alteration, variation, modification, or waiver of provisions of this Agreement shall be valid only when reduced to writing and executed by all parties.
- 8.2 This Agreement, including any attachments that are expressly referred to in this Agreement, constitutes the entire agreement between the parties and supersedes any and all agreements or contracts previously entered into between the parties. No representations were made or relied upon by either party, other than those that are expressly set forth herein.

ARTICLE IX
INTERPRETATION, CONTROLLING LAW, AND VENUE

- 9.1 The validity, interpretation, and performance of this Agreement shall be controlled by and construed in accordance with the laws of the State of Louisiana.
- 9.2 The exclusive venue for any suit arising out of this Agreement shall be the Fifteenth Judicial District Court for the Parish of Lafayette, Louisiana.

ARTICLE X
LEGAL COMPLIANCE

LPSS and the City of Broussard shall comply with all federal, state, and local laws and regulations, specifically including the Louisiana Code of Governmental Ethics (LSA R.S. 42:1101, *et seq.*), in carrying out the provisions of this Agreement.

ARTICLE XI
DISCRIMINATION PROHIBITED

- 11.1** Both parties agree to abide by the requirements of the following applicable laws: Title VI and Title VII of the Civil Rights Act of 1964, as amended; the Equal Opportunity Act of 1972, as amended; Federal Executive Order 11246, as amended; the Rehabilitation Act of 1973, as amended; the Vietnam Era Veterans' Readjustment Assistance Act of 1974; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; the Americans with Disabilities Act of 1990, as amended; and Title II of the Genetic Information Nondiscrimination Act of 2008.
- 11.2** Both parties agree not to discriminate in employment practices and shall render services under this contract without regard to race, color, age, religion, sex, sexual orientation, national origin, veteran status, genetic information, political affiliation, or disabilities.
- 11.3** Any act of discrimination committed by either party, or failure to comply with these statutory obligations, when applicable, shall be grounds for termination of this Agreement.

ARTICLE XII
SEVERABILITY

If any term, covenant, condition, or provision of this Agreement, or the application thereof, to any person or circumstance shall, at any time or to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such term, covenant, condition, or provision to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each term, covenant, condition, and provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.

ARTICLE XIII
NOTICES

All notices and other communications pertaining to this Agreement shall be in writing and shall be transmitted either by personal hand-delivery (signed and dated receipt required), or by placing same in the United States Mail, properly addressed and postage prepaid to:

Contact for LPSS:

Mr. Francis Touchet
Superintendent
202 Rue Iberville
Lafayette, LA 70508
Phone: (337) 262-6101

Contact for City of Broussard:

Mr. Ray Bourque
Mayor, City of Broussard
310 East Main Street
Broussard, LA 70518
Phone: (337) 837-6681

ARTICLE XIV

COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which, when taken together, shall constitute one and the same agreement.

[REMAINDER OF PAGE LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their respective officers thereunto duly authorized as of the day and year first above written.

WITNESSES:

CITY OF BROUSSARD

By: _____

Title: _____

Date: _____

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their respective officers thereunto duly authorized as of the day and year first above written.

WITNESSES:

LAFAYETTE PARISH SCHOOL SYSTEM

By: _____

Title: _____

Date: _____

RESOLUTION #860-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROUSSARD, LOUISIANA, AUTHORIZING EXECUTION OF A COOPERATIVE ENDEAVOR AGREEMENT WITH LAFAYETTE PARISH FOR FIREFIGHTING SERVICES

WHEREAS, the City Council of the City of Broussard has determined that it is in the best interests of the citizens of Broussard and the Broussard Fire Department to enter into a Cooperative Endeavor Agreement with the Parish of Lafayette whereby the Broussard Fire Department agrees to provide firefighting and related services within Lafayette Parish; and

WHEREAS, the Fire Chief of the Broussard Fire Department has recommended approval of the CEA for a term commencing November 1, 2025 and terminating October 31, 2026, with terms as shown in the agreement attached hereto; and

WHEREAS, the City Council of the City of Broussard find that it is appropriate to confirm and approve execution of the Cooperative Endeavor Agreement.

THEREFORE, BE IT RESOLVED by the City Council of the City of Broussard, Louisiana, and the Mayor of the City of Broussard is hereby authorized to negotiate such additional terms as he deems appropriate and thereafter to execute said agreement on behalf of the City of Broussard.

And this Resolution was submitted to a vote on the 28th day of October, 2025, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Resolution was declared adopted this, the 28th day of October, 2025.

RAY BOURQUE, Mayor

TINA EMERT, City Clerk

CERTIFICATION

I, TINA EMERT, the duly qualified and appointed Clerk of the City of Broussard, State of Louisiana do hereby certify that the above and foregoing Resolution is a true and correct copy from the minutes of the regular meeting of the Mayor and City Council of the City of Broussard, Louisiana, held on this, the 28th day of October, 2025.

THUS DONE AND SIGNED in Broussard, Louisiana on this 28th day of October 2025.

TINA EMERT
City Clerk, City of Broussard

**COOPERATIVE ENDEAVOR AGREEMENT
FOR FIREFIGHTING SERVICES BY AND BETWEEN
THE PARISH OF LAFAYETTE AND CITY OF BROUSSARD**

THIS COOPERATIVE ENDEAVOR AGREEMENT (hereinafter referred to as the "Agreement"), is made and entered into on the dates noted hereinbelow, but deemed effective the 1st day of November, 2025 (hereinafter referred to as the "Effective Date"), by and between:

PARISH OF LAFAYETTE, a political subdivision of the State of Louisiana, represented herein by its Mayor-President, Monique B. Boulet, pursuant to Ordinance No. JO-038-2025, adopted on September 11, 2025 (hereinafter referred to as the "Parish"); and

CITY OF BROUSSARD, a political subdivision of the State of Louisiana, represented herein by its Mayor, Ray Bourque, on behalf of the Broussard Fire Department, pursuant to Resolution, (hereinafter referred to as the "Department");

who declared:

WHEREAS, Article VII, Section 14(C) of the Constitution of the State of Louisiana provides that, "For a public purpose, the state and its political subdivisions ... may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual;" and

WHEREAS, to promote the public health, safety and welfare of the Parish of Lafayette, the Parish desires to contract with the Department for firefighting services to be provided within certain parts of the Parish of Lafayette, which services provide a public benefit to the citizens of the Parish of Lafayette; and

WHEREAS, the Parish may also desire to provide for the hiring of additional firefighters by the Department, in return for additional funding from the Parish; and

WHEREAS, there is a public purpose for this Agreement of substantial benefit to the Parish, to the Department, and to the citizens of the Parish of Lafayette, in such mutual cooperation; and

WHEREAS, the Parish and the Department have reasonable expectations of receiving benefit or value from this Agreement that is equivalent to or greater than the consideration described in this Agreement; and

WHEREAS, transfer or expenditure of public funds or property is not a gratuitous donation.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the parties hereto agree as follows:

ARTICLE 1 – TERM

The term of this Agreement shall be from the Effective Date through the 31st day of October, 2026 (hereinafter referred to as the "Term"). Either party may terminate this Agreement, for any reason, upon ninety (90) days written notice to the other party.

ARTICLE 2 – FUNDING

A. Annual Fixed Amount

For the 2025-2026 fiscal year (11/1/2025 - 10/31/2026) (hereinafter referred to as the "FY 25/26"), the Parish shall pay to the Department an annual fixed amount equal to \$80,200.00, based on the current amount included in the 2025-2026 budget. The annual fixed amount payments will be charged to the following account number set forth below:

Account: 2790-PS-040-215-4190-765500-VFD001-000000-000000

Budget Item: EXT APP-BROUSSARDVFD

Amount: \$139,334.00

The annual fixed amount shall be paid in twelve (12) payments to the Department by the 15th of each month following the period (for services provided in the previous period) with the first payment being issued by December 15th provided all required documentation and information in this Agreement has been submitted to the parish Records.

In the event the Lafayette City-Parish Consolidated Government (hereinafter referred to as the "LCG") amends the LCG Approved Budget to revise the annual fixed amount, the amended amount shall be effective on the date the budget amendment becomes effective. Subsequent payments shall be made at the amended amount, pro rata calculated on a daily basis, for the remainder of the term then in effect.

If this Agreement terminates prior to the end of the Term, regardless of which party terminates the Agreement, the Parish shall pay to the Department the earned but unpaid portion of the annual fixed amount, or the Department shall refund to the Parish the unearned portion of the annual fixed amount paid by the Parish, whichever is applicable. For purposes of this paragraph, the annual fixed amount shall be considered earned on a daily pro rata basis equal to the annual fixed amount divided by 365 days.

If a payment is due by the Parish pursuant to the preceding paragraph, it shall be paid within thirty (30) days of the effective date of termination or March 1, 2026, whichever is later. If a refund is due by the Department pursuant to the preceding paragraph, it shall be paid within thirty (30) days of the effective date of termination and the Parish shall have the right, in its sole discretion, to withhold any amounts due to the Department on or after the effective date of termination, up to the refund amount, until the refund amount is paid or to offset the refund amount.

B. Payroll Expenses

For the FY 25/26, the Parish shall pay to the Department \$59,134.00 to offset the Department's payroll expenses. This amount shall be paid on or before March 1, 2026. The payment will be charged to the following account number set forth below:

Account: 2790-PS-040-215-4190-765500-VFD001-000000-000000

Budget Item: EXT APP-BROUSSARDVFD PAR APP

Amount : \$139,334.00

C. Two Percent Fire Insurance Fund Rebate

This Agreement shall have no applicability to the Two Percent Fire Insurance Fund rebate distribution provided for by La. R.S. 22:347.

D. Insurance for Tankers

For the FY 25/26, the Parish shall pay to the Department \$3,500.00 per tanker to offset the Department's insurance expenses. This amount shall be paid on or before March 1, 2026. The payment will be charged to the following account number set forth below:

Account: 2790-PS-040-215-4190-701230-000000-000000-000000

Budget Item: OTHER INSURANCE PREMIUMS

ARTICLE 3 – SERVICES

A. Coverage Area

This Agreement for firefighting services covers all unincorporated areas of the Parish of Lafayette identified as the Department's Fire District on the Lafayette Parish Map with Fire Districts attached hereto and made a part hereof as Exhibit A (hereinafter referred to as the "Fire District"). It is expressly understood that this Agreement has no application to any other areas of the Parish of Lafayette.

B. Categories of Calls

The Department hereby agrees to respond to the following categories of calls in its Fire District:

1. Structure fire, regardless of whether or not actual fire suppression is required, including investigations, good intents, and false alarms. The term "structure" includes, but is not limited to, dwellings, mobile homes, outbuildings, sheds, warehouses, barns, commercial/government buildings, and other similar structures.
2. Vehicle fire/rescue requiring actual fire suppression and/or rescue.
3. Grass fire, trash fire or other non-structure fire, regardless of whether or not actual fire suppression is required, including investigations, good intents, or false alarms.
4. Gas spill, including wash-down if needed; and
5. Standby required due to a hazardous condition. The term "hazardous condition" means an incident involving the actual or potential release of hazardous materials, including solids, liquids, or gases that may cause injury, death, or damage to property.

C. Required Response

Department shall provide one (1) pumper truck, properly prepared and equipped, to suppress fires in the Fire District, and it shall make such fire suppression efforts as are reasonably possible in light of available water supply and other prevailing conditions of weather and the premises involved; such efforts shall be determined in the judgment of the officer in command upon arrival at the scene. In the event the Department does not respond in a timely manner to the incident, the next closer department shall be dispatched and shall handle the incident. The responding department should include this incident in their parish response reports that are submitted.

The Department is obligated to make only one response to a call in its Fire District, either by the Department or by another fire department under a mutual aid agreement, at any one time under this Agreement, and no further response shall be required on the part of the Department during a call in progress.

A call in progress shall be timed from the receipt of said fire call until the time that the Department and the unit making such call has returned to the station. The Department may, in its sole discretion, dispatch another fire engine to a second call during a call in progress or dispatch additional units to the scene of any fire in progress, but in no case is required to do so.

It is recommended that all Firefighters responding to calls in the incorporated areas of the Parish of Lafayette within the Department's Fire District be certified as Firefighter I.

D. Water Supply

The Department in no way takes responsibility to create or provide fire hydrant water supply for fire protection in any area of the Parish of Lafayette. The Department agrees to use the Parish tanker truck listed on the schedule attached hereto as Exhibit B to provide adequate water supply when responding to a structure fire call in the Department's Fire District, and if needed when responding to any other call in the Department's Fire District.

E. Testing

The Department must submit hose test results and pump test results to the Records Clerk annually no later than September 1. Failure of the Department to submit the hose test results and pump test results timely will result in the Parish engaging a third-party to conduct the test(s), at the Department's cost. The cost of third-party testing shall be deducted from any amounts due to the Department under this Agreement, or if there are no amounts remaining to be paid to the Department, the Parish shall invoice the Department and the Department shall pay the Parish's invoice within thirty (30) days of receipt.

F. Pre-Planning

The Department shall pre-plan all businesses in the unincorporated areas of the Parish of Lafayette within its Fire District by the end of the Term.

G. Reports

All required reports requested by LCG shall be turned in monthly to the parish Records Clerk. The Administration of LCG may add or delete reports from time to time. These reports may include, but are not limited to, fire incident reports within the unincorporated areas and training reports.

ARTICLE 4 - PARISH EQUIPMENT

As additional consideration for this Agreement, the Parish will permit certain equipment provided by the Parish and listed on the schedule attached hereto as Exhibit B (hereinafter referred to as the "Equipment") to be used by the Department in providing the firefighting services required under this Agreement.

The Department shall be responsible for the care and safekeeping of the Equipment. The Department shall return the Equipment to the Parish at the termination of this Agreement, or at such earlier time as may be requested by the Parish, in the same condition as received, normal wear and tear excepted. In the event the Equipment is damaged, lost or stolen, the Department shall reimburse the Parish for the damaged, lost or stolen equipment at its replacement value.

The Parish will maintain all necessary liability and property insurance on, or self-insure, the Equipment.

Except as otherwise provided herein, the Parish shall be responsible for all maintenance and repairs of the Tanker during the term of this Agreement, including but not limited to engine repairs, transmission repairs, fire pump repairs, and tire replacements. The Department shall be responsible for routine maintenance of the Tanker, including but not limited to oil changes, tune-ups, and minor repairs. The Department shall also be responsible for repairing any damage to the Tanker caused by the negligence or intentional act or omission of the Department, its employees or volunteers, including but not limited to inadequate routine maintenance or misuse.

ARTICLE 5 INSURANCE

The Department shall provide the following insurance during the term of this Agreement:

1. The Department shall, at all times during the term of this Agreement, at its own cost and expense, maintain Commercial General Liability insurance with limits of \$1 million per occurrence for Bodily Injury and Property Damage, with \$2,000,000 aggregate. At a minimum, the policy shall also cover Premises Operations, Independent Contractors, Products-Completed Operations, and Broad Form Contractual Liability with respects to all operations of the Department under this Agreement.

2. The Department shall, at all times during the term of this Agreement, at its own cost and expense, maintain a Commercial Automobile Liability insurance policy with a combined single limit of \$1 million per occurrence with respect to all operations of the Department under this Agreement. Also, in the event an automobile not owned by the

Department, including but not limited to a fire truck, is utilized in performance of services under this Agreement, then "Hired" and "Non-Owned Auto" coverage is required with limits of \$1 million per occurrence with respect to all operations of the Department under this Agreement.

3. The Department shall, at all times during the term of this Agreement, at its own cost and expense, maintain Workers' Compensation insurance and Employer's Liability insurance for the Department's employees and volunteers. The Workers Compensation insurance shall be for Louisiana Statutory Limits and Employer's Liability in the amount of \$2 million per occurrence. The Department acknowledges that the Workers' Compensation insurance provided by the Louisiana State Fire Marshal for volunteer firefighters will only cover claims in accordance with the terms of the insurance policy and governing law. For any claims not covered in whole or in part, the Department hereby assumes full responsibility for such claims to the extent not covered, in whole or in part, by the Louisiana State Fire Marshal's Workers' Compensation insurance.

The Department shall maintain an Excess Liability Insurance or Umbrella Insurance policy in the amount of at least \$5 million, per occurrence insuring (1), (2), and (3), with coverage at least as broad as underlying.

As to all insurance required herein, the Department shall deliver to LCG an appropriate certificate of insurance on a form acceptable to LCG, indicating such coverages effective during the term of this Agreement and it shall provide for written notice to LCG thirty (30) days prior to cancellation or modification of any policy of insurance required hereunder.

The Department shall, without expense to the Parish, list the Parish, LCG, and their officials, employees, and volunteers as named additional insureds and certificate holders on all liability insurance policies required by this Agreement. The Workers' Compensation insurance carrier shall provide a waiver of subrogation in favor of the foregoing named additional insureds. The Department hereby further provides a waiver of subrogation in favor of the Parish and LCG concerning any Workers' Compensation claims, whether covered or not covered by insurance.

Notwithstanding anything in this Agreement to the contrary, all payments to the Department under this Agreement are conditioned and contingent upon receipt by LCG of appropriate certificate(s) of insurance on a form acceptable to LCG indicating the insurance coverage required herein, effective during the term of this Agreement.

ARTICLE 6 - INDEMNITY

The Department agrees to defend, indemnify, and hold harmless the Parish, the City of Lafayette, LCG, their respective elected and appointed officials, employees, volunteers, contractors, agents, representatives, and insurers (hereinafter collectively referred to as "Indemnitees"), from and against any and all suits, actions, claims, and demands, whether based in contract, tort, strict liability, equity, or any other concept or theory of liability (hereinafter collectively referred to as "Claims"), liabilities, losses, damages, expenses, costs, and attorney's fees asserted or imposed against, or incurred by, the Indemnitees in any way directly or indirectly related to or resulting from the Department's performance of services under this Agreement, caused by the negligence, gross negligence, or intentional act or omission of the Department, its directors, officers, employees, volunteers, contractors, agents, representatives, or any other person for whom it may be deemed liable. The Department understands and agrees these obligations include Claims that exceed the insurance coverage required by this Agreement and the full amount of any judgment rendered or compromise settlement made, plus attorney's fees, expenses, court costs, and interest.

ARTICLE 7 – FINANCIAL REPORTING AND AUDITS

The Department is not required to maintain the Parish's funding in a separate account, but it is to be used for the general operations of the Department to enable it to provide adequate firefighting services under the terms of this Agreement and as determined by the Board of Directors of said Department. The Department shall provide to the Parish a copy of its annual financial statements and/or Form 990 federal tax return no later than the 15th day of the 6th month after the end of the Department's fiscal year. If financial statements are provided, they shall at a minimum be compiled by a certified public accountant and include all statements applicable to

the operations of the Department, including a balance sheet and income statement.

It is hereby agreed that the Legislative Auditor of the State of Louisiana shall have the option of inspecting and auditing all data, records, and accounts of the Department which relate to this Agreement, upon request. The Department acknowledges that it may be subject to audit and the reporting requirements as required by La. R.S. 24:513-514. Accordingly, La. R.S. 24:513 requires the Department to designate an individual who shall be responsible for filing annual financial reports with the Legislative Auditor and shall notify the Legislative Auditor of the name and address of the person so designated ("Notice"). The Notice shall be mailed to:

Louisiana Legislative Auditor
P.O. Box 94397
Baton Rouge, LA 70804-9397

And a copy to:

Lafayette City-Parish Consolidated Government
Attn: Fire Chief
P.O. Box 4017-C
Lafayette, LA 70502

The Department shall maintain all books and records pertaining to this Agreement for a period of four (4) years after the date of final payment or four (4) years from the date of termination of the Agreement, whichever is later.

ARTICLE 8 – NON-DISCRIMINATION

The Department agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, as amended, the Age Act of 1975, as amended, and the Department agrees to abide by the requirements of the Americans with Disabilities Act of 1990, as amended.

The Department agrees not to discriminate in its employment practices, and will render services under this Agreement without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, or disabilities. The Department acknowledges and agrees that any act of unlawful discrimination committed by the Department, or any other failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

ARTICLE 9 - LEGAL COMPLIANCE

The Department shall, at all times and at its own expense, comply with all federal, state, and local laws, regulations, rules, ordinances, orders, policies, and other regulatory measures now in existence or, as may be hereafter adopted, modified or amended, applicable to the Department or the services to be provided pursuant to this Agreement.

ARTICLE 10 - NOTICES

Unless otherwise provided in writing by the parties, all reports and notices called for or contemplated hereunder shall be in writing and shall be given by personal delivery or by certified mail, return receipt requested, postage prepaid, at address as set forth below:

Lafayette City-Parish Consolidated Government
Attn: Fire Chief
P.O. Box 4017-C
Lafayette, LA 70502

And

Broussard Fire Department
Attn: Fire Chief
110 Mayor Charles Langlinais Lane
Broussard, LA 70518

ARTICLE 11- MISCELLANEOUS

A. Independent Contractor

The Department at all times shall be considered an independent contractor for all purposes under this Agreement, including but not limited to the performance of firefighting services. Nothing in this Agreement shall be deemed or construed to create a joint venture, partnership or employer/employee relationship between the Parish and the Department and/or the Department's employees and volunteers. The Parish is not responsible for the wages, pension/retirement contributions, or Workers' Compensation benefits owed to the Department's employees and volunteers.

B. Severability

The parties intend all provisions of this Agreement to be enforced to the fullest extent permitted by law. Accordingly, should a court of competent jurisdiction find any provision to be unenforceable as written, the parties intend and desire that the court should reform the provision so that it is enforceable to the maximum extent permitted by law. If, however, the court should find such provision to be illegal, invalid or unenforceable and not subject to reformation, the court shall sever such provision. In such event, this Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision was never a part hereof, and the remaining provisions of this Agreement shall remain in full force and effect.

C. Survivability

The provisions of this Agreement that by their nature and content are intended to survive the performance hereof, including but not limited to indemnity provisions, shall so survive the completion and termination of this Agreement.

D. Assignment

This Agreement is personal to each of the parties hereto, and neither party may assign, transfer or delegate any rights or obligations hereunder without the prior written consent of the other party. Such consent shall be at the sole discretion of the other party.

E. Nonwaiver

The failure of either party to insist upon strict compliance with any provision of this Agreement, to enforce any right or to seek any remedy upon discovery of any default or breach of the other party at such time as the initial discovery of the existence of such noncompliance, right, default or breach shall not affect, nor constitute a waiver of, any party's right to insist upon such compliance, exercise such right or seek such remedy with respect to that default or breach or any prior, contemporaneous or subsequent default or breach.

F. Joint Drafting

This Agreement shall be deemed for all purposes prepared through the joint efforts of the parties and shall not be construed against one party or the other as a result of the preparation, drafting, submittal or other event of negotiation, drafting or execution of this Agreement.

G. Entire Agreement

This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof and supersedes and terminates any prior oral or written agreement with respect to the subject matter hereof. No changes or modifications of this Agreement shall be effective unless reduced to writing and signed by the parties.

H. Rules of Construction

The headings and captions of this Agreement are provided for convenience only and are not intended to have effect in the construction or interpretation of this Agreement. Whenever herein the singular number is used, the same shall include the plural, where appropriate, and neutral words and words of any gender shall include the neutral and other gender, where appropriate. This Agreement has been reviewed by all parties and shall be construed and interpreted according to the ordinary meaning of the words used so as to fairly accomplish the purposes and intentions of all parties.

I. Exhibits

Exhibits A and B may be modified by agreement of the parties, in writing, signed by the persons designated herein to receive notices, or their successors or designees, without the need to amend this Agreement.

J. Attorney Fees and Expenses

Should any party institute legal proceedings to enforce the terms or conditions of this Agreement, the prevailing party shall be entitled to recover all of its reasonable attorney's fees, costs, and other expenses reasonably and necessarily incurred. Notwithstanding the foregoing, the parties understand and agree that each party shall bear all costs and expenses incurred by it under or in connection with this Agreement.

K. Governing Law

This Agreement shall be interpreted and construed, and the legal relations created herein shall be determined, in accordance with the laws of the State of Louisiana, without regard to its conflict of law provisions.

L. Venue

The parties hereby agree that jurisdiction and venue shall be mandatory in the Parish of Lafayette, State of Louisiana.

M. Counterparts

This Agreement may be executed in any number of counterparts, all of which together shall constitute one and the same agreement.

N. Non-Appropriation of Funds

Notwithstanding anything to the contrary in this Agreement, the continuation of this Agreement into a new fiscal year (November 1 through October 31) is contingent upon the appropriation of funds by the Parish to fulfill the requirements of the Agreement. If the Parish, after a diligent and good faith effort, fails to appropriate sufficient monies to provide for payments under the Agreement, its obligation to make payment under the Agreement shall terminate on the last day of the fiscal year for which funds were appropriated.

O. Budgeted Funds

Notwithstanding anything to the contrary in the Agreement, the parties agree that the maximum amount payable by the Parish under the Agreement shall be that which is the amount budgeted by the Parish for this Agreement. In the event the total amount of this Agreement is increased for any reason, so as to exceed the amount budgeted, the parties agree that the Parish shall not be liable for the amount of such increase until and unless said budget is amended as provided for by LCG's Home Rule Charter to allow for such an increased amount.

P. Amendment

This Agreement shall be amended only with the express written consent of the

parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective and duly authorized representatives on the date(s) set forth below.

PARISH OF LAFAYETTE

By: _____
Monique B. Boulet,
Lafayette Mayor-President

Date: _____

CITY OF BROUSSARD

By: _____
Ray Bourque,
Mayor

Date: _____

EXHIBIT A

Attach Lafayette Parish Map with Fire Districts

EXHIBIT B

Equipment Provided by the Parish to the Department:

<u>Description</u>	<u>Quantity</u>
2024 Pierce Tanker – Parish Property No. 4190-0012	1

The following resolution was offered by _____,
seconded by _____ and carried:

RESOLUTION #861-25

A RESOLUTION GRANTING THE AUTHORITY TO THE MAYOR TO SIGN AND
SUBMIT ALL NECESSARY DOCUMENTS IN CONNECTION WITH THE WATER
SECTOR PROGRAM - PHASE 2 WATER SYSTEM IMPROVEMENTS PROJECT

WHEREAS, the City of Broussard has been awarded a Water Sector Program
- Phase 2 grant in the amount of \$3,710,000 for a water system improvements
project; and

WHEREAS, the Water Sector Program which is administered by the
Louisiana Division of Administration, Office of Community Development involves a
significant amount of documentation, reporting, along with compliance with state and
federal regulations, statutes, and procedures; and

WHEREAS, for this Water Sector Program - Phase 2 project, the City of
Broussard desires to comply with these requirements, statutes and procedures.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of
Broussard that Mayor Ray Bourque is hereby authorized to sign and submit the
Grant Agreement with the Louisiana Division of Administration, any amendments or
extensions thereof, all of the necessary reports, studies, plans, certifications,
assurances, contracts, change orders, requests for information, close-out
documents, and any other documents required in connection with this Water Sector
Program - Phase 2 project.

BE IT FURTHER RESOLVED that the following officials and employees are
hereby authorized to sign Request for Payment forms under the Water Sector
Program:

Ray Bourque
Tina Emert
Cristen Thibodeaux
Mel Bertrand

THEREUPON, the above resolution was duly adopted.

CERTIFICATE

I, Tina Emert, City Clerk of the City of Broussard, do hereby certify that the above is a true and exact copy of a resolution adopted by the City Council of the City of Broussard on October 28, 2025 at which time a quorum was present and voting

Tina Emert
City Clerk City of
Broussard

RESOLUTION NO. 862-25

**A RESOLUTION OF THE CITY OF BROUSSARD DECLARING CERTAIN
PROPERTY AS SALVAGE AND AUTHORIZING DISPOSITION**

WHEREAS, the City of Broussard acquired certain property and improvements from 406 Madison LLC for development as the new City administration center for the City of Broussard; and

WHEREAS, there currently exists three (2) wooden residences (with appurtenant structures) and one (1) mobile home on the property acquired by the City which were previously occupied by residential tenants of the previous owner; and

WHEREAS, the residential tenants of said buildings have vacated the property, or will do so in the near future; and

WHEREAS, City has no planned use for said structures and desires to dispose of them as salvage.

THEREFORE,

BE IT RESOLVED that the buildings and appurtenant structures located on the property of the City of Broussard at 404 East Monroe St., 410 East Monroe St., and 414 East Monroe St. be and are hereby declared to be salvage; and

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to dispose of those structures in any manner authorized by law which he deems to be in the best interest of the City of Broussard, and is specifically authorized, if he so desires, to assign the said property to the Louisiana Municipal Advisory and Technical Services Bureau for disposition through the LPS Municipal Surplus Property Program.

BE IT FURTHER RESOLVED that if the property is assigned to the Louisiana Municipal Advisory and Technical Services Bureau for disposition, it shall be auctioned through said program with a minimum bid as determined by the Mayor.

And this Resolution was submitted to a vote on the ____ day of _____, 2025, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Resolution was declared adopted this ____ day of _____, 2025.

RAY BOURQUE, Mayor

TINA EMERT, City Clerk

CERTIFICATION

I, TINA EMERT, the duly qualified and appointed Clerk of the City of Broussard, State of Louisiana do hereby certify that the above and foregoing Resolution is a true and correct copy from the minutes of the regular meeting of the Mayor and City Council of the City of Broussard, Louisiana, held on this, the ____ day of _____, 2025.

TINA EMERT
City Clerk, City of Broussard

ORDINANCE NO: 25-835

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA, TO AMEND THE SCHEDULE FOR REGULAR COUNCIL MEETINGS**

The City Council for the City of Broussard, Louisiana, meeting in regular session on the 11th day of November 2025, with a quorum being present, adopted the following ordinance.

WHEREAS, meetings of the City Council of the City of Broussard are currently scheduled for the second and fourth Tuesdays of each month; and

WHEREAS, the Broussard City Council finds that the meeting schedule should be amended.

THEREFORE, BE IT ORDAINED by the City Council of the City of Broussard, Louisiana, that commencing in January 2026, regular meetings of the City Council shall be one meeting a month on the second Tuesday of each month.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this the 11th day of November, 2025.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor